



## Upper Nazareth Township Commercial Recycling

100 Newport Avenue  
Nazareth, PA 18064

TO: All Upper Nazareth Businesses, Institutions, Landlords, and Non-Profit Organizations  
SUBJECT: 2014 Commercial Recycling Report – **DUE JANUARY 31, 2015**

---

**Recycling is the law and you are required to report your recycling information to the Township each year. The Commercial Recycling Report for the 2014 calendar year is enclosed with this letter.**

Pennsylvania Act 101 and Upper Nazareth require that businesses, professionals, non-profit organizations, institutions, and industrial and residential landlords *must* recycle plastic containers, glass bottles and jars, newspapers, office paper, magazines, junk mail, phone books, cardboard, and yard waste.

### **How to Report:**

- If you contract directly with a private waste and/or recycling hauler, contact them to find out the total weight of each material you or your tenants recycled in 2014. Many haulers report tonnages directly to the Township as a service for their customers. **If your hauler does not report to the Township, it is your responsibility to obtain the information and documentation necessary to complete the entire form.**
- If you take your recyclables directly to a recycling facility, you need to obtain the necessary documentation from your recycler to complete this form. Attach to the report form copies of all weight records or a letter/email verifying your weights and residue amounts from the recycler.
- If your building's trash is removed by a cleaning service, it is your responsibility to ensure that the required materials are being recycled. You must obtain documentation from your service stating the materials recycled and their quantities by weight in order to complete this form.
- **Submit the enclosed completed report, along with any required verification to Upper Nazareth Township no later than January 31, 2015.**

**If you are not providing for the recycling of the required materials, please contact a hauler immediately to contract for recycling services.** Fines and/or citations are issued for violations of this ordinance. If you need assistance instituting or expanding a recycling program or have questions about completing this form see below.

For more information visit  
[www.uppernazarethtownship.org](http://www.uppernazarethtownship.org)  
or contact Cindy Oatis, Recycling Coordinator  
at (610) 759-5341 ext. 208 or [coatis@ptd.net](mailto:coatis@ptd.net)

*Thank you for your participation and cooperation. Reported recycling tonnages are used to apply for State of Pennsylvania recycling performance grants that bring thousands of dollars into our Township.*