

**BOARD OF SUPERVISORS
UPPER NAZARETH TOWNSHIP - NORTHAMPTON COUNTY
100 NEWPORT AVENUE
NAZARETH, PA 18064
610-759-5341 (T) 610-759-4430 (F)**

BOARD MEETING

AGENDA

January 3, 2017

REORGANIZATION MEETING – 7:00 pm

Call To Order By Chairman – Mike Rinker

Pledge of Allegiance

Election of Chairman for 2017 and Assumption of Chair

Election of Vice-Chairman

Appointments (NOTE: The Board may make a single motion for the appointments listed below.)

Township Solicitor and Fees

- Asteak Law Offices, Gary Asteak, \$150.00 - \$175.00/hour

Zoning Hearing Board Solicitor and Fees

- Peters, Moritz, Peishl, Zulick, Landes & Brienza LLP
- James L. Zulick - \$150.00 per hour

Township Engineer and Fees

- Keystone Consulting Engineers, Al Kortze, according to the fee schedule

State Sewage Enforcement Officer and Fees

- Keystone Consulting Engineers, Chris Noll, according to the fee schedule

Alternate Sewage Enforcement Officer and Fees

- Keystone Consulting Engineers, Eric Erb, according to the fee schedule

Inspection Services and Fees

- CodeMaster Inspection Services, according to the fee schedule

Emergency Management Coordinator

- Mike Rinker

Zoning Hearing Board Secretary

- Betty Parrish

Zoning Hearing Board

- Andrew Bohl – Term Expires 12/31/19
- Mark Stewart - Alternate - Term Expires 12/31/19

Planning Commission

- Wilhelmina Donnelly – Term Expires 12/31/20
- Scott Sylvainus – Term Expires 12/31/20

Recreation Board

- Eileen Haney - Term Expires 12/31.2021

Delegate to the PSATs State Convention of Township Supervisors

- E.J. Mentry

Delegate to the Northampton County Association of Township Officials

- E.J. Mentry

Delegate to the NAZCOG

- E.J. Mentry
Alternate – Mike Rinker

Representative to the Nazareth Memorial Library Budget Committee

- Scott Sylvainus

Representative to the Nazareth Ambulance Board

- Mike Rinker

Representative to the Nazareth Borough Municipal Authority

- Jack Gum

Vacancy Board – 1 year appointment

- Joanne Messenlehner

FT Township Manager/Assistant Secretary/Assistant Treasurer/Alternate Open Records Officer

- E. J. Mentry

FT Treasurer/Chief Administrative Officer Pension Plans

- Betty Parrish

FT Secretary/Zoning Secretary/Purchasing Officer/Open Records Officer/Plans Administrator

- Kim Mutarelli

PT Zoning Officer

- John Soloe

Police Secretary

- Debra Knecht

Compensation, as Included in the 2017 Adopted Budget

(NOTE: The Board may make a single motion for the compensation listed below.)

FT Township Manager

- \$77,000.00 salaried (as set by Employment Agreement)

Acting FT Chief of Police

- \$74,308.22 salaried/per Collective Bargaining Agreement

FT Public Works Director

- \$63,856.85

Township Auditors

- \$10.00/hr.

Planning Commission

- \$30.00 per meeting attended per member, paid quarterly

Zoning Hearing Board

- \$30.00 per hearing date attended per member, paid quarterly
- \$116.67 per hearing date attended for the secretary, paid quarterly

Increase for all non-uniform, non exempt, part time employees and police personnel as included in the 2017 Adopted Budget

- Three percent (3%)

Mileage Allowance – 2017 IRS rate: 53.5 cents/mile

2017 Medical Opt-out - \$2,000.00 single coverage/\$5,000.00 two or more family unit

Signatory Authorization – 2 authorized signers required on all checks

– Treasurer or Assistant Treasurer/Supervisor or
Supervisor/Supervisor

Official Bonds

Township Manager - \$170,000.00

Secretary - \$173,000.00

Treasurer - \$170,000.00

RE Tax Collector - \$500,000.00

Police Secretary - \$25,000.00

Resolutions

- Resolution No. 17-01 - Upper Nazareth Township Fee Schedule
- Pavilion Rental Fees added
 - Escrow Fees increased
 - SEO Fees updated per KCE Fee Schedule

Resolution No. 17-02 - Township Depositories

Resolution No. 17-03 – Police Pension, No Contributions

Resolution No. 17-04 - Township CPA for 2016

Resolution No. 17-05 - TCC Delegate and Alternates

Commence Regular Business Meeting of Board of Supervisors

OPENING

- **Roll Call**

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes - December 21, 2016
- Bills

SUPERVISORS COMMENTS

- Siegfried Retirement Letter

TOWNSHIP ENGINEER

TOWNSHIP SOLICITOR

MANAGER

- Appoint CPA Firm
- Discussion mailbox replacement policy

PLANNING & ZONING

PUBLIC WORKS

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

January 4, 2017	7:00 PM	Auditor's Re-Organization Meeting
January 12, 2017	7:00 PM	Planning Commission/Re-Organization/Regular Mtg
January 18, 2017	7:00 PM	Board of Supervisors Regular Meeting
October 7, 2017		Touch a Truck

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AGENDA

Executive Session – 6:00 p.m.

BOARD MEETING

January 18, 2017

7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes - January 3, 2017 Reorganization Meeting and Regular Meeting
- Bills
- Financial and Treasurer's Report

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

TOWNSHIP SOLICITOR

MANAGER

- Compensation of Tax Collector
- Amendment to Handbook Section 4, Part R - Public Works Pay Scale
- Conference Attendance Approvals - PELRAS and PSATS
- Nationwide 4th Quarter 2016 Pension Report Available for Review
- Resolution 17-06 - Mailbox Replacement Policy

APPROVAL OF DEPARTMENT REPORTS

- Zoning
- Police
- Public Works
- Fire

PLANNING & ZONING

PUBLIC WORKS

- Public Works Full Time Position

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

- Valley Printer/Copier Lease

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

February 1, 2017	7:00 PM	Board of Supervisors Regular Meeting
February 9, 2017	7:00 PM	Planning Commission Regular Meeting
March 4, 2017	9 am - noon	Recyclable Latex Paint Event - Lower Saucon Twsp <i>(Municipal Garage 3700 Old Philadelphia Pike)</i>
May 6, 2017	9am - noon	Recyclable Latex Paint Event - City of Easton <i>(Public Works Garage 500 Bushkill Dr)</i>
May 20, 2017	8:30 am - 2:00pm	Household Hazardous Waste Event- NCC Main Campus <i>(Green Pond Road entrance only)</i>
October 7, 2017		Touch a Truck

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AGENDA

Executive Session – 6:00 p.m.

BOARD MEETING

February 1, 2017

7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes - January 18, 2017
- Bills

SUPERVISORS COMMENTS

- Schedule Conditional Use Hearing for Heritage Village

TOWNSHIP ENGINEER

- Schlouch Payment Application Nos. 5 and 6

TOWNSHIP SOLICITOR

MANAGER

- Compensation of Tax Collector
 - Resolution No. 17-07 (if necessary)
- UNIVEST Police Pension Plan Year-End Report available for review
- 2017 Spring/Summer Newsletter
- CDBG Subordination Agreement
- Approval for staff attendance to the CD&P Conference and the GFOA Conference

PLANNING & ZONING

PUBLIC WORKS

- Purchase of Utility Body for Pickup Truck

RECREATION

- Creation of a Community Day Committee

PUBLIC SAFETY

POLICE DEPARTMENT

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

February 9, 2017	7:00 PM	Planning Commission Regular Meeting
February 15, 2017	7:00 PM	Board of Supervisors Regular Meeting
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May 6, 2017	9am - noon	Recyclable Latex Paint Event - City of Easton <i>(Public Works Garage 500 Bushkill Dr)</i>
May 20, 2017	8:30 am - 2:00pm	Household Hazardous Waste Event- NCC Main Campus <i>(Green Pond Road entrance only)</i>
August 26, 2017		Community Day - <i>Tuskes Park</i>
October 7, 2017		Touch a Truck - <i>Tuskes Park</i>

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AGENDA

Executive Session - 6:30 p.m.

BOARD MEETING

February 15, 2017

7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes - February 1, 2017
- Bills
- Financial and Treasurer's Report

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

TOWNSHIP SOLICITOR

MANAGER

- Amendment to Handbook Section 4, Part R - Public Works Pay Scale
- Approval to transfer Asset Replacement Fund to Embassy Bank Money Market Account

APPROVAL OF DEPARTMENT REPORTS

- Zoning
- Police
- Public Works
- Fire

PLANNING & ZONING

PUBLIC WORKS

- Approval to advertise for summer help
- Approval to attend PSATS Conference - Road Symposium

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

- Approval to purchase an ENRADD machine
- Approval for Police Chief and Sergeant to attend Leadership and Command Training

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

- Safety Committee Meeting March 17, 2017 at 10:30 a.m.

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

March 1, 2017	7:00 PM	Board of Supervisors Regular Meeting
March 4, 2017	9 am - noon	Recyclable Latex Paint Event - Lower Saucon Twsp (Municipal Garage 3700 Old Philadelphia Pike)
March 9, 2017	7:00 PM	Planning Commission Regular Meeting
May 6, 2017		Electronic Recycling Event - Nazareth Intermediate School (355 Tatamy Road)
May 6, 2017	9am - noon	Recyclable Latex Paint Event - City of Easton (Public Works Garage 500 Bushkill Dr)
May 20, 2017	8:30 am - 2:00pm	Household Hazardous Waste Event- NCC Main Campus (Green Pond Road entrance only)
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AGENDA

BOARD MEETING

March 15, 2017

7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes - February 15, 2017
- Bills
- Financial and Treasurer's Report

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- 2017 Road Program
- Redcliffe - Phase 1 - Penn Dixie - Reduction in Letter of Credit
- Redcliffe - Phase 2 - Patriot Hills - Reduction in Letter of Credit

TOWNSHIP SOLICITOR

- Conditional Use Hearing

MANAGER

- Codification Update
- LV Greenway Mini-Grant Update
- Supervisors' Emails Update
- Approval of Energy Rate Renewals
- Approval of HOME Program Housing Rehabilitation Guidelines
- Approval of SEMCI/Big East Environmental for HOME Program Radon Testing
- Approval to close out Scipioni Escrow Account
- Approval to merge Duke Realty Escrow Accounts

APPROVAL OF DEPARTMENT REPORTS

- Zoning
- Police
- Public Works

PLANNING & ZONING

PUBLIC WORKS

- Approval to advertise for Yard Waste Facility Worker
- Approval to advertise Street Sweeping, Spring Curbside Yard Waste Collection and Yard Waste Facility

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

- Decommissioned Police Car discussion
- Approval to Hire Part-Time Officer
- Approval to Advertise for Part-Time Officers
- Approval of Lease for new Vehicle

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

- Safety Committee Meeting March 17, 2017 at 10:30 a.m.

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

April 5, 2017	7:00 PM	Board of Supervisors Regular Meeting
April 12, 2017	7:30 PM	Recycling Committee Regular Meeting
April 13, 2017	7:00 PM	Planning Commission Regular Meeting
April 18, 2017	7:30 PM	Recreation Board Regular Meeting
May 6, 2017		Electronic Recycling Event - Nazareth Intermediate School (355 Tatamy Road)
May 6, 2017	9am - noon	Recyclable Latex Paint Event - City of Easton (Public Works Garage 500 Bushkill Dr)
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AGENDA
Executive Session - 6:30 p.m.

BOARD MEETING

April 5, 2017

7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes - March 15, 2017
- Bills

RECYCLING PRESENTATION

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- Redcliffe - Phase 1 - Penn Dixie - Reduction in Letter of Credit
- Redcliffe - Phase 2 - Patriot Hills - Reduction in Letter of Credit

TOWNSHIP SOLICITOR

- Conditional Use Decision - Morningstar Senior Living, Inc.
- Morningstar Senior Living - Heritage Village Phase 1 Land Development Improvements Agreement
- Intermunicipal Agreement - Nazareth Area Multimunicipal Comprehensive Plan Update

MANAGER

- Approval for UNT Fire Department to use Leibert Field for the annual Easter Egg Hunt, Friday, April 14, 2017.
- Approval for E.J. Mentry to attend the APMM Conference - May 16-18, 2017
- Nixle 360 Resident Notification System
- Approval to transfer \$132,100.00 into the Road Improvement Fund
- Supervisors emails
- Home Program Radon Testing

APPROVAL OF DEPARTMENT REPORTS

- Fire

PLANNING & ZONING

- Amend Fee Schedule - Resolution #17-08

PUBLIC WORKS

- Approval for Seasonal Yard Waste Facility Conditional Offer of Employment for David Butz
- Approval for 2 Seasonal Employees Conditional Offer of Employment
 - ❖ Nick Robibero
 - ❖ Stone Shupe

RECREATION

- Community Day Committee Meeting 7 p.m. on April 4, 2017

PUBLIC SAFETY

POLICE DEPARTMENT

- Approval of Snyder Technologies proposal to renovate department's network infrastructure
- Approval of Part Time Police Officers Conditional Offer of Employment
 - ❖ Jacob Hartzel
 - ❖ Jason Nothstein
 - ❖ Larry Miller

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

- Safety Committee Meeting 10:00 a.m. on April 7, 2017

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

April 12, 2017	7:30 PM	Recycling Committee Regular Meeting
April 13, 2017	7:00 PM	Planning Commission Regular Meeting
April 18, 2017	7:30 PM	Recreation Board Regular Meeting
April 19, 2017	7:00 PM	Board of Supervisors Regular Meeting
May 6, 2017		Electronic Recycling Event - Nazareth Intermediate School (355 Tatamy Road)
May 6, 2017	9am - noon	Recyclable Latex Paint Event - City of Easton (Public Works Garage 500 Bushkill Dr)
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AGENDA

BOARD MEETING

April 19, 2017

7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes - April 5, 2017
- Bills
- Financial and Treasurer's Report

2016 AUDIT PRESENTATION

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- Eagles Landing Phase IIIA release from 18 Month Maintenance Period

TOWNSHIP SOLICITOR

MANAGER

- PSATS - Conference Legislation
- 1st Quarter Nationwide Police Pension Report - available for review
- Approval for MLNV to host LHV Zoo Program at Tuskes Park - 6/19/17

APPROVAL OF DEPARTMENT REPORTS

- Fire
- Zoning
- Police
- Public Works

PLANNING & ZONING

PUBLIC WORKS

RECREATION

- Authority for Manager and/or Public Works Director to close Recreation Facilities

PUBLIC SAFETY

POLICE DEPARTMENT

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

May 3, 2017	7:00 PM	Board of Supervisors Regular Meeting
May 6, 2017	9 am - noon	Electronic Recycling Event - Nazareth Intermediate School (355 Tatamy Road)
May 6, 2017	9am - noon	Recyclable Latex Paint Event - City of Easton (Public Works Garage 500 Bushkill Dr)
May 10, 2017	7:30 PM	Recycling Committee Regular Meeting
May 11, 2017	7:00 PM	Planning Commission Regular Meeting
May 16, 2017	7:30 PM	Recreation Board Regular Meeting
May 20, 2017	8:30 am - 2:00pm	Household Hazardous Waste Event- NCC Main Campus (Green Pond Road entrance only)
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AGENDA

BOARD MEETING

May 3, 2017

7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes - April 19, 2017
- Bills

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- 2017 Road Surface Treatment Project - Award Bid
- Request for Letter of Credit Reduction - Scenic View

TOWNSHIP SOLICITOR

MANAGER

- 1st Quarter Univest Police Pension Report - available for review
- Eagles Landing Phase 3A - streetlight conflict
- PA American Water - Application for Public Fire Hydrant - Scenic View
- Approval for the Manager and Treasurer to attend the Fair Housing Training
- LV Mini Greenway Grant update

PLANNING & ZONING

PUBLIC WORKS

RECREATION

- Community Day Committee Meeting update

PUBLIC SAFETY

POLICE DEPARTMENT

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

May 6, 2017	9 am - noon	Electronic Recycling Event - Nazareth Intermediate School (355 Tatamy Road)
May 6, 2017	9am - noon	Recyclable Latex Paint Event - City of Easton (Public Works Garage 500 Bushkill Dr)
May 10, 2017	7:30 PM	Recycling Committee Regular Meeting
May 11, 2017	7:00 PM	Planning Commission Regular Meeting
May 16, 2017	7:30 PM	Recreation Board Regular Meeting
May 17, 2017	7:00 PM	Board of Supervisors Regular Meeting
May 20, 2017	8:30 am - 2:00pm	Household Hazardous Waste Event- NCC Main Campus (Green Pond Road entrance only)
August 25 & 26, 2017		Community Day - Tuskes Park
October 7, 2017		Touch a Truck - Tuskes Park

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AGENDA

Executive Session - 6:30 p.m.

BOARD MEETING

June 7, 2017

7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes - May 3, 2017
- Bills
- Financial and Treasurer's Report

Matthew Bartlett - Completion of Eagle Scout Project

SUPERVISORS COMMENTS

TOWNSHIP SOLICITOR

- Eagles Landing Streetlight Resolution # 17-09

TOWNSHIP ENGINEER

- Eagles Landing Phase 3A - Release of Maintenance and Dedication of Streets
- Eagles Landing Phase 3C - Accepted into 18 Month Maintenance Period ending 12-7-2018
- Approval of Storm Pipe work in conjunction with Buzzi Unicem

MANAGER

- 2016 Uninvest Police Pension Financial Statement - available for review
- Offsite Computer Back Up – quote from CNR
- Grants Update
- Manager's Report
- Thank You to Fire Police for volunteering during the E-Cycle Event

APPROVAL OF DEPARTMENT REPORTS

- Fire
- Zoning
- Police
- Public Works

PLANNING & ZONING

- May 31, 2017 Zoning Hearing Board Decision

PUBLIC WORKS

RECREATION

- Community Day Update

PUBLIC SAFETY

POLICE DEPARTMENT

- Approval for Bushkill Township PD to use UNT Holding Cell
- PennEast Community Connector Grant Update
- Approval to donate Police services for McDonald's Classic on June 15th
- Approval to Apply for COPS Hiring Grant

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

June 14, 2017	7:30 PM	Recycling Committee Regular Meeting
June 15, 2017	7:00 PM	Planning Commission Regular Meeting
June 20, 2017	7:30 PM	Recreation Board Regular Meeting
June 21, 2017	7:00 PM	Board of Supervisors Regular Meeting
July 1, 2017	9am - Noon	ReStore Recyclable Latex Event - Lehigh Township Municipal Complex
		<i>(1069 Municipal Rd Walnutport, PA 18088)</i>
August 25 & 26, 2017		Community Day - <i>Tuskes Park</i>
October 7, 2017		Touch a Truck - <i>Tuskes Park</i>

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AGENDA

Executive Session - 6:30 p.m.

BOARD MEETING

June 21, 2017

7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes - June 7, 2017
- Bills
- Financial and Treasurer's Report

SUPERVISORS COMMENTS

TOWNSHIP SOLICITOR

TOWNSHIP ENGINEER

- Eagles Landing Phase 3C - Acceptance into 18 Month Maintenance Period ending 12-21-2018
Reduction in the Letter of Credit
- MS4 Stormwater Program Overview and Requirements

MANAGER

- May 3, 2017 Minutes
- DCNR Grant Study Committee
- Georgetown Road FDR Update
- Budget Workshop Dates

APPROVAL OF DEPARTMENT REPORTS

- Fire
- Zoning

- Police
- Public Works

PLANNING & ZONING

- Planning Commission June 15th Meeting Update

PUBLIC WORKS

RECREATION

- Community Day Committee Meeting update
- Approval of the Nonweiler Amusement Contract
- Approval of the Point O-Eight Contract
- Approval of the Kickbacks Contract

PUBLIC SAFETY

POLICE DEPARTMENT

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

- ❖ Safety Committee June 9th Meeting Update
- ❖ Tuskes Park Key/Access Discussion

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

July 5, 2017	7:00 PM	Board of Supervisors Regular Meeting
July 12, 2017	7:30 PM	Recycling Committee Regular Meeting
July 13, 2017	7:00 PM	Planning Commission Regular Meeting
July 18, 2017	7:30 PM	Recreation Board Regular Meeting
August 25 & 26, 2017		Community Day - <i>Tuskes Park</i>
October 7, 2017		Touch a Truck - <i>Tuskes Park</i>

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AGENDA

BOARD MEETING

July 5, 2017

7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board **must sign in.**)

APPROVALS

- Agenda
- Minutes - June 21, 2017
- Bills

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- 2017 Road Surface Treatment Project - Change Order No. 1
- Eagles Landing Phase 3A Release of Letter of Credit and Acceptance of Streets

TOWNSHIP SOLICITOR

- Eagles Landing Phase 3A- Resolution No. 17-10 - Deed of Dedication
- Chrin Lots 2 & 3 Final Lot Consolidation - Resolution No. 17-11

MANAGER

- Tuskes Park Key/Access Discussion
- Altronics Proposal - Replace Defective Panel & Keypads

PLANNING & ZONING

PUBLIC WORKS

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

- Approval of Snyder Technologies Domain Overhaul Proposal

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

July 12, 2017	7:30 PM	Recycling Committee Regular Meeting
July 13, 2017	7:00 PM	Planning Commission Regular Meeting
July 18, 2017	7:30 PM	Recreation Board Regular Meeting
July 19, 2017	7:00 PM	Board of Supervisors Regular Meeting
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AGENDA
Executive Session - 6:15 p.m.

BOARD MEETING

August 2, 2017

7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes - July 5, 2017
- Bills
- June 2017 Financial and Treasurer's Report

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- Kay Scenic View, LLC reduction in the Letter of Credit

TOWNSHIP SOLICITOR

- Eagles Landing IIIB - Amendment to Subdivision Improvements Agreement
- Eagles Landing IIIC - Amendment to Subdivision Improvements Agreement

MANAGER

- 2nd Quarter Nationwide Police Pension Report - available for review
- 2nd Quarter Univest Police Pension Report - available for review
- NCATO 2017 County Convention - October 5, 2017
- Approval of "Upper Nazareth Township Recycling" Facebook page
- Appointment of Mark Stewart - Regular Member - Zoning Hearing Board
- Approval to switch Township Credit Card to Embassy Bank
- Approval of Certificate of Deposit Investments
- Server/IT Overhaul Update
- Approval of Alarm System Upgrade
- Approval of Fair Housing Resolution # 17-12
- Appointment of Fair Housing Officer

APPROVAL OF DEPARTMENT REPORTS

- Fire (May & June)
- Zoning
- Police
- Public Works

PLANNING & ZONING

- Acceptance of New Enterprise Stone & Lime Land Development Extension

PUBLIC WORKS

RECREATION

- Approval for Designated Smoking Area at Tuskes Park for Community Day
- Approval to serve alcohol at Tuskes Park for Community Day
- Approval for Tuskes Park to remain open past dusk for Community Day
- Approval of Best Line Equipment proposal for Light Towers (\$536.00)
- Approval of Gotta Go Potties, Inc. proposal for Porta Potties and Wash Stations (\$520.00)

PUBLIC SAFETY

POLICE DEPARTMENT

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

August 9, 2017	7:30 PM	Recycling Committee Regular Meeting
August 10, 2017	7:00 PM	Planning Commission Regular Meeting
August 15, 2017	7:30 PM	Recreation Board Regular Meeting
August 16, 2017	7:00 PM	Board of Supervisors Regular Meeting
August 25 & 26, 2017		Community Day - <i>Tuskes Park</i>
October 7, 2017		Touch a Truck - <i>Tuskes Park</i>

BOARD OF SUPERVISORS
UPPER NAZARETH TOWNSHIP - NORTHAMPTON COUNTY
100 NEWPORT AVENUE
NAZARETH, PA 18064
610-759-5341 (T) 610-759-4430 (F)

AGENDA

Workshop

2018 Road Program

6:30pm

BOARD MEETING
p.m.

September 6, 2017

7:00

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes - August 2, 2017
- Bills
- July 2017 Financial and Treasurer's Report

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- Kay Scenic View, LLC reduction in the Letter of Credit

TOWNSHIP SOLICITOR

MANAGER

- Approval of Fair Housing Resolution # 17-12A
- Approval to advertise Resolution 17-12A and to advertise the Fair Housing Officer
- 2018 Police Pension MMO
- 2018 Non-Uniform Pension MMO
- Approval to transfer funds to the Supplemental Police Pension Fund
- Approval of the Fall Newsletter
- Alarm System Update

APPROVAL OF DEPARTMENT REPORTS

- Fire

- Zoning
- Police
- Public Works

PLANNING & ZONING

- Heritage Village Revised Preliminary Plan/Phase 2 Final Plan Submission

PUBLIC WORKS

- Approval to purchase used Bucket Truck

RECREATION

- Community Day ReCap
- Approval for donation to Nazareth Ambulance
- Approval for Haunted House at Tuskes Park

PUBLIC SAFETY

POLICE DEPARTMENT

- Approval for Public Works Department to Utilize Decommissioned Police Vehicle

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

September 13, 2017	7:30 PM	Recycling Committee Regular Meeting
September 14, 2017	7:00 PM	Planning Commission Regular Meeting
September 19, 2017	7:30 PM	Recreation Board Regular Meeting
September 20, 2017	7:00 PM	Board of Supervisors Regular Meeting
October 7, 2017		Touch a Truck - <i>Tuskes Park</i>
October 7, 2017	9am - noon	ReStore Recyclable Latex Event (<i>Tatamy Borough, Hope Lutheran Church</i> <i>240 S. 8th Street, Tatamy, PA 18085</i>)
October 14, 2017	8:30 am - 2:00 pm	Household Hazardous Waste Event (<i>NCC - Main Campus</i>)

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AGENDA

Executive Session

6:30 p.m.

BOARD MEETING
p.m.

September 20, 2017

7:00

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes - September 6, 2017
- Bills
- August 2017 Financial and Treasurer's Report

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

TOWNSHIP SOLICITOR

MANAGER

- Approve Trick or Treat Night - Tuesday, October 31, 2017
- Northampton County Municipal Parks Grant Resolution No. 17-13
- Municipal Building Roof Update
- Approval Fund Balance Policy # 19
- Approval Credit Card Policy # 20
- Snyder Technology Server Upgrade Proposal

APPROVAL OF DEPARTMENT REPORTS

- Fire
- Zoning
- Police
- Public Works

PLANNING & ZONING

- 9/14/17 Planning Commission Meeting Update

PUBLIC WORKS

- Bucket Truck Update
- Approval to purchase Road Side Cutter from Plainfield Township

RECREATION

- Approve Community Days - August 24th & 25th, 2018
- Christmas Tree Lighting Ceremony
- Nazareth Football Booster Club - Haunted House - Tuskes Park - October 21st

PUBLIC SAFETY

POLICE DEPARTMENT

- Halloween Party
- Full Time Officer Discussion

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

October 4, 2017	7:00 PM	Board of Supervisors Regular Meeting
October 7, 2017		Touch a Truck - <i>Tuskes Park</i>
October 7, 2017	9am - noon	ReStore Recyclable Latex Event (<i>Tatamy Borough, Hope Lutheran Church</i> <i>240 S. 8th Street, Tatamy, PA 18085</i>)
October 11, 2017	7:30 PM	Recycling Committee Regular Meeting
October 12, 2017	7:00 PM	Planning Commission Regular Meeting
October 14, 2017	8:30 am - 2:00 pm	Household Hazardous Waste Event (<i>NCC - Main Campus</i>)
October 17, 2017	7:30 PM	Recreation Board Regular Meeting

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AGENDA

BOARD MEETING

October 4, 2017

7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board **must** sign in.)

APPROVALS

- Agenda
- Minutes - September 20, 2017
- Bills

SUPERVISORS COMMENTS

- Single Hauler Discussion

TOWNSHIP ENGINEER

- Chrin Commerce Center - Lot 1 - Letter of Credit Reduction
- Chrin Commerce Center - Lot 1 - Commencement of Maintenance Period - ending April 4, 2019

TOWNSHIP SOLICITOR

- Authorization to proceed with SALDO Amendments

MANAGER

- Approval Credit Card Policy # 20
- Road Program Recap Discussion

PLANNING & ZONING

PUBLIC WORKS

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

- Full Time Officer Discussion

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

October 7, 2017		Touch a Truck - <i>Tuskes Park</i>
October 7, 2017	9am - noon	ReStore Recyclable Latex Event (<i>Tatamy Borough, Hope Lutheran Church</i> <i>240 S. 8th Street, Tatamy, PA 18085</i>)
October 11, 2017	7:30 PM	Recycling Committee Regular Meeting
October 12, 2017	7:00 PM	Planning Commission Regular Meeting
October 14, 2017	8:30 am - 2:00 pm	Household Hazardous Waste Event (<i>NCC - Main Campus</i>)
October 17, 2017	7:30 PM	Recreation Board Regular Meeting
October 18, 2017	7:00 PM	Board of Supervisors Regular Meeting

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AGENDA

BOARD MEETING

October 18, 2017

7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board **must** sign in.)

APPROVALS

- Agenda
- Minutes - October 4, 2017
- Bills
- September 2017 Financial and Treasurer's Report

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- Chrin Commerce Center - Lot 1 - Letter of Credit Reduction
- Chrin Commerce Center - Lot 1 - Commencement of Maintenance Period - ending April 18, 2019

TOWNSHIP SOLICITOR

MANAGER

- Norfolk Southern – Gun Club Road closure – October 23- 27, 2017
- Policy # 17: Light Duty Return to Work – Uniformed Personnel
- Policy #18: Light Duty Return to Work – Non-Uniformed Personnel
- Recycling Survey Results

APPROVAL OF DEPARTMENT REPORTS

- Fire - (August)
- Zoning
- Police
- Public Works

PLANNING & ZONING

PUBLIC WORKS

- Leaf Collection start date
- Yard Waste Facility closing - November 18, 2017

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

- Municipal Building Access Discussion
- Tuskes Park Maintenance Building Storage Discussion

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

October 31, 2017	4:00pm - 8:00 pm	Police - Halloween Party - Township Building
October 31, 2017	6:00 pm - 8:00 pm	Trick or Treat
November 1, 2017	7:00 PM	Board of Supervisors Regular Meeting
November 7, 2017		Election Day
November 8, 2017	7:30 PM	Recycling Committee Regular Meeting
November 9, 2017	7:00 PM	Planning Commission Regular Meeting
November 21, 2017	7:30 PM	Recreation Board Regular Meeting

PUBLIC WORKS

- Approval to move 2 Part Time Public Works Employees to Full Time
- Approval to purchase Vibratory Screener not to exceed \$6300.00

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

November 7, 2017	All Day	Election Day
November 8, 2017	7:30 PM	Recycling Committee Regular Meeting
November 9, 2017	7:00 PM	Planning Commission Regular Meeting
November 15, 2017	7:00 PM	Board of Supervisors Regular Meeting
November 21, 2017	7:30 PM	Recreation Board Regular Meeting

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AGENDA

Executive Session - 6:30 p.m.

BOARD MEETING
p.m.

November 15, 2017

7:00

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board **must** sign in.)

APPROVALS

- Agenda
- Minutes – November 1, 2017
- Bills
- October 2017 Financial and Treasurer's Report

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- Redcliffe Phase 1 - Penn Dixie Manor - Release from Maintenance
- Redcliffe Phase 2 - Patriot Hills - Release from Maintenance
- Approval of Heritage Village Preliminary Master Plan Waivers
- Approval of Heritage Village Phase 2 Final Plan Waivers
- Approval of Heritage Village Lot Consolidation Plan

TOWNSHIP SOLICITOR

- Approval of Resolution No. 17-14: Heritage Village Phase 2 Final Plan
- Approval to Advertise Resolution Appointing CPA Firm to conduct 2017 Audit

MANAGER

- 3rd Quarter Police Pension Reports
- Act 42 - Mini Casino Discussion
- Snyder Tech Proposal Discussion
- Employee Appreciation Holiday Luncheon
- Single Hauler Decision

APPROVAL OF DEPARTMENT REPORTS

- Fire
- Zoning
- Police
- Public Works

PLANNING & ZONING

PUBLIC WORKS

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

EMERGENCY MANAGEMENT

- Approval of Resolution No. 17-15: Updated Emergency Operations Plan

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

November 21, 2017	7:30 PM	Recreation Board Regular Meeting
December 6, 2017	7:00 PM	Board of Supervisors Regular Meeting
December 13, 2017	7:30 PM	Recycling Committee Regular Meeting
December 14, 2017	7:00 PM	Planning Commission Regular Meeting

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AGENDA

Executive Session - 6:30 p.m.

BOARD MEETING

December 6, 2017

7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes – November 15, 2017
- Bills

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

TOWNSHIP SOLICITOR

- Authorize Advertisement of SALDO

TOWNSHIP MANAGER

- Approval and Authorization to Advertise the 2018 Re-Organization, BOS, PC and ZHB Meeting Dates
- Approval 2018 Holiday Schedule
- Resolution No. 17-16: 2018 Real Estate Tax Rate
- Resolution No. 17-17: Act 511 Taxes
- Approval of the 2018 General Fund Budget Resolution No. 17-18
- Approval of the 2018 Liquid Fuels Budget
- Resolution No. 17-19: Act 42 Mini Casino Prohibition

PLANNING & ZONING

PUBLIC WORKS

RECREATION

- Approval of Thank You Plaques for 2017 Community Day Sponsors

PUBLIC SAFETY

POLICE DEPARTMENT

- Approval of Full Time Police Officer
- POSIT Training

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

- Approval of Uniformed Officer for Board Meetings

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING EVENTS & MEETING DATES

December 13, 2017	7:30 PM	Recycling Committee Regular Meeting
December 14, 2017	7:00 PM	Planning Commission Regular Meeting
December 15, 2017	1:30 - 3:30PM	Employee Holiday Appreciation Luncheon (<i>East Lawn Social</i>)
December 19, 2017	7:30 PM	Recreation Board Regular Meeting
December 20, 2017	7:00 PM	Board of Supervisors Regular Meeting
January 2, 2018	7:00 PM	BOS Re-Organization Meeting/Regular Meeting
January 3, 2018	7:00 PM	Auditor's Re-Organization Meeting
May 19, 2018	8:30am - 2pm	NC HHW Collection (<i>Northampton Community College</i>)
August 24 & 25, 2018		Community Days (<i>Tuskes Park</i>)
October 6, 2018		Touch a Truck (<i>Tuskes Park</i>)

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AGENDA

Executive Session - 6:30 p.m.

BOARD MEETING
p.m.

December 20, 2017

7:00

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Please sign in for comments to be recorded in Meeting Minutes.)

APPROVALS

- Agenda
- Minutes – November 15, 2017
- Bills
- November 2017 Financial and Treasurer's Report

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- Kay Scenic View Reduction in the Letter of Credit
- Project Update

TOWNSHIP SOLICITOR

- Adoption of Ordinance #174: Subdivision and Land Development Ordinance

TOWNSHIP MANAGER

- Resolution No. 17-19: Act 42 Mini Casino Prohibition
- Year End Book Closing as of December 28, 2017
- Approval Georgetown Rd FDR Invoice
- Approval to Advertise Roof Replacement
- CNR Server Backup Proposals

APPROVAL OF DEPARTMENT REPORTS

- Fire
- Zoning

- Police
- Public Works

PLANNING & ZONING

PUBLIC WORKS

RECREATION

- Recreation Board Membership Discussion

PUBLIC SAFETY

POLICE DEPARTMENT

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

- Approval of Uniformed Officer for Board Meetings

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

January 2, 2018	7:00 PM	BOS Re-Organization Meeting/Regular Meeting
January 3, 2018	7:00 PM	Auditor's Re-Organization Meeting
January 10, 2018	7:30 PM	Recycling Committee Regular Meeting
January 11, 2018	7:00 PM	Planning Commission Regular Meeting
January 16, 2018	7:30 PM	Recreation Board Regular Meeting
May 19, 2018	8:30am - 2pm	NC HHW Collection (<i>Northampton Community College</i>)
August 24 & 25, 2018		Community Days (<i>Tuskes Park</i>)
October 6, 2018		Touch a Truck (<i>Tuskes Park</i>)