

MINUTES DECEMBER 20, 2017
UPPER NAZARETH TOWNSHIP BOARD OF SUPERVISORS

Meeting called to order at 7:15 p.m. by Chairman, Mike Rinker.

Pledge of Allegiance

Board members present were: Mike Rinker, and Robert Disbrow. Scott Sylvainus participated via phone. Donna Hirst and Richard Mann were absent.

Also present were Township Manager, E.J. Mentry, Township Solicitor, Gary Asteak, and for Township Engineer, Sean Dooley.

TOWNSHIP SOLICITOR

Attorney Asteak introduced the updated Subdivision and Land Development Ordinance for adoption. He explained that the SALDO was sent to the Lehigh Valley Planning Commission for their approval as required, as well as the Township Planning Commission, who recommended its approval to the Board. Approval has been received via letter from LVPC. The SALDO has been duly advertised in the Express Times on December 9, 2017. Mr. Asteak opened the public hearing for any public comment or Supervisors' comments. There being none, Mr. Asteak requested adoption of the SALDO.

Motion was made by Mr. Rinker and seconded by Mr. Disbrow to adopt Ordinance #174 Subdivision and Land Development Ordinance. Motion carried by all voting aye. (3-0)

APPROVALS

Motion was made by Mr. Sylvainus and seconded by Mr. Disbrow to approve the meeting minutes of December 6, 2017. Motion carried by all voting aye. (3-0)

Motion was made by Mr. Disbrow and seconded by Mr. Rinker to approve payment of the bills. Motion carried by all voting aye. (3-0)

Motion was made by Mr. Sylvainus and seconded by Mr. Disbrow to approve the November 2017 Financial Report and the Treasurer's Report. Motion carried by all voting aye. (3-0)

SUPERVISORS COMMENTS

Mr. Rinker announced that an executive session was held prior to the meeting for personnel reasons.

TOWNSHIP MANAGER

Mr. Mentry presented Resolution #17-19 Act 42 Mini Casino Prohibition. Mr. Mentry stated that more information has been gathered since the last meeting when this was first introduced. It has been made clear that if this resolution is passed, should the Board want to reconsider their decision sometime in the future, they can rescind this resolution. Mr. Mentry also explained that if one of the casinos were to locate in Upper Nazareth Township, the Township would receive a local share fee that could be up to \$1.5 million.

Motion was made by Mr. Rinker and seconded by Mr. Disbrow to approve Resolution 17-19 prohibiting the location of a category 4 licensed facility within Upper Nazareth Township in accordance with Act 42. Motion carried by all voting aye. (3-0)

Mr. Mentry stated that the full depth reclamation project that was performed in conjunction with Lower Nazareth Township has been completed. Mr. Mentry requested approval of the invoice from Lower Nazareth Township in the amount of \$43,916.52.

Motion was made by Mr. Sylvainus and seconded by Mr. Rinker to approve payment of \$43,916.52 to Lower Nazareth Township for the Georgetown Rd. FDR Project. Motion carried by all voting aye. (3-0)

TOWNSHIP ENGINEER

Mr. Dooley stated that he has prepared draft bid specs with regard to the replacement of the roof on the Township Municipal Building at 100 Newport Ave. Mr. Dooley stated that the specs are almost complete pending final review and receipt of prevailing wage rates. The specs are based on 7,120 SF of 50 year, anti-algae, architectural shingle (40 year alternate bid) with color to be selected to match as closely to existing color as possible; new ice and water shield and underlayment; new flashing with ice and water shield in all valleys; prep and paint cupola; and unit cost for replacement of roof sheathing as required. Mr. Dooley requested approval to advertise for the roof replacement starting January 10, 2018.

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to conditionally approve the Township Engineer advertising Roof Replacement Bid Specs starting January 10, 2018. Motion carried by all voting aye. (3-0)

Mr. Dooley presented Keystone Consulting Engineer's requested a reduction in the letter of credit for Kay Scenic View from \$745,901.90 to \$404,727.00 in accordance with Keystone Consulting Engineers letter of December 13, 2017.

Motion was made by Mr. Rinker and seconded by Mr. Disbrow to approve Kay Scenic View's request for a reduction in the letter of credit to \$404,727.00. Motion carried by all voting aye. (3-0)

TOWNSHIP MANAGER

Mr. Mentry requested approval to close the Township's books as of December 28, 2017.

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to approve closing the books as of December 28, 2017. Motion carried by all voting aye. (3-0)

Mr. Mentry presented server back-up proposals from Computer Network and Repair. This subject was tabled at this time.

APPROVAL OF DEPARTMENT REPORTS

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to approve the Fire, Zoning, Police, and Public Works Department Reports as submitted. Motion carried by all voting aye. (3-0)

PLANNING & ZONING

Nothing at this time

PUBLIC WORKS

Nothing at this time.

RECREATION

Mr. Rinker tabled the Recreation Board membership discussion until next meeting.

PUBLIC SAFETY

POLICE DEPARTMENT

Nothing at this time.

EMERGENCY MANAGEMENT

Nothing at this time.

SAFETY COMMITTEE

Mr. Rinker tabled the discussion regarding having a uniformed officer present at the Board of Supervisors Meetings.

OLD BUSINESS

Nothing at this time.

NEW BUSINESS

Mr. Mentry informed the Board that the Township has received a grant from Northampton County Livable Landscapes Program for the electrical improvements to Tuskes Park in the amount of \$13,125.00. Mr. Mentry stated that this is a reimbursement grant with a two year timeline with completion no later than December 31, 2019.

ADJOURNMENT

Motion was made by Mr. Rinker and seconded by Mr. Disbrow to adjourn the meeting at 7:29 p.m. Motion carried by all voting aye. (3-0)

Next meeting will be January 2, 7:00 p.m.

Respectfully Submitted,

*Edward M. Mentry, Jr.
Township Manager/Assistant Secretary*