

MINUTES MAY 3, 2017
UPPER NAZARETH TOWNSHIP BOARD OF SUPERVISORS

Meeting called to order at 7:00 p.m. by Chairman, Mike Rinker.

Pledge of Allegiance

Board members present were: Robert Disbrow, Mike Rinker, and Donna Hirst. Richard Mann was absent and Mr. Sylvainus informed the Board that he would be arriving late.

Also present were Township Manager, E.J. Mentry, Township Solicitor, Gary Asteak and for Township Engineer, Sean Dooley.

PUBLIC COMMENT

Joanne Messenlehner of 40 Schoeneck Ave. stated that the Women's Democratic Club collected over 20 bags of garbage in the Farmview area. It was a very productive clean-up day.

Joanne Messenlehner asked if the Board had a policy in place with regard to nepotism.

Joanne Messenlehner asked if the Township was going to do anything with regard to sludge being dumped into the Township from surrounding municipalities, and are we going to do anything about the illegal dumping of garbage into the quarries in municipalities to the north of the Township.

Ms. Becky Bartlett of 127 4th St. asked what the Township was going to do about moving to a single hauler issue. Ms. Bartlett stated that she has been getting a lot of mail from different haulers that are wanting to come into the Township.

Mr. Mentry replied that the Recycling Committee is doing some further research and will be getting back to the Board with their findings.

APPROVALS

Mr. Mentry stated that he would like to add the library Certificate of Insurance for the Lehigh Valley Zoo Event at Tuskes Park as well as a request that was just received from Mr. Manzo.

Motion was made by Mr. Rinker and seconded by Mr. Disbrow to approve the revised agenda. Motion carried by all voting aye. (3-0)

Motion was made by Mrs. Hirst and seconded by Mr. Rinker to approve the meeting minutes of April 19, 2017. Motion carried by all voting aye. (3-0)

BILLS

Motion was made by Mr. Disbrow and seconded by Mr. Rinker to approve payment of the bills. Motion carried by all voting aye. (3-0)

SUPERVISORS COMMENTS

Mr. Disbrow informed the Board that on Saturday, April 29, 2017, the Eagle Scout Ceremony for Nick Robibero was held in the Upper Nazareth Township meeting room. Mr. Disbrow stated that Nick asked that Mr. Disbrow thank the Board and Mr. Shupe on his behalf for their cooperation and help with his Eagle Scout Project at Tuskes Park and for helping him achieve the rank of Eagle Scout.

Mr. Disbrow requested stepped up police patrols in the Redcliffe Development area due to the issues with police coverage in Bath Borough. Mr. Disbrow expressed the concern of the residents in the Redcliffe Development with regard to this issue. Police Chief Cope stated he would notify his department.

Mr. Disbrow stated that he was approached by residents of the Redcliffe Development with regard to speeding in their development and the lack of posted speed limit signs. Mr. Mentry stated that the he and Police Chief Cope would look into this matter.

On behalf of the Board, Mr. Rinker thanked Ms. Becky Bartlett and whoever participated in the clean-up day for their efforts in cleaning the garbage from the Farmview area.

TOWNSHIP ENGINEER

Mr. Sylvainus arrived at 7:12 pm.

Mr. Dooley stated that the bid opening for the 2017 Road Surface Treatment Program was Wednesday, April 26, 2017. Mr. Dooley stated that only one bid was received from Asphalt Maintenance Solutions in the amount of \$131,883.50. Mr. Dooley asked the Board to approve the contract with Asphalt Maintenance Solutions and, since this bid was below the budget of \$163,400.00, to approve a contingency in the amount of \$13,000.00 which is about 10% of the contract price. This contingency would be used for any adjustments to be made in the field, and if pricing allowed, to possibly include the south portion of Newport Ave., Eley St., Meyers St., and Christman Ave. as part of this project.

Mr. Shupe asked when this project would be taking place. Mr. Dooley stated he would be coordinating with the Public Works Department and the contractor about their start date.

Mr. Sylvainus asked what type of treatment was going to be applied. Mr. Dooley responded double oil and chip as has been done in the past.

TOWNSHIP SOLICITOR

Nothing at this time.

MANAGER

Mr. Mentry stated that the 1st Quarter Univest Pension Report had been received and was available for review.

Mr. Mentry informed the Board that Attorney Piperato and Mr. Mike Tuskes were present to discuss an issue with the streetlight conflict in Eagles Landing Phase 3A. Attorney Piperato stated that a conflict has occurred with regard to a streetlight that was placed on Lot 94 which should have been placed on Lot 95 per Upper Nazareth Township Resolution 16-16. Attorney Piperato stated that he was unaware of the incorrect placement of this streetlight, and had he known, would have requested an amendment to the resolution. Mr. Mike Tuskes stated that certified letters were sent to all affected property owners, and the owners of Lot 95 responded that they did not want the streetlight on their property. Therefore, a certified letter was sent to the owners of Lot 94, and they had no objection to the placement of the streetlight on their property. The placement of the streetlight on Lot 94 is closer to the intersection, and the streetlight was only moved approximately 10’.

The Board had no objection to the relocation of this streetlight. Attorney Asteak will prepare a new resolution to present at a future meeting.

Mr. Mentry informed that Board that Pennsylvania American Water had submitted an application for public fire hydrants in the Kay Scenic View development. Mr. Mentry asked the Board to approve this application and authorize the Township Manager to sign the application.

Mr. Jeff Fassl of the Upper Nazareth Township Fire Department asked if the Township could pass a resolution requiring all fire hydrants that are installed in the Township to have a Storz connection. Mr. Fassl stated that the Storz connection is what the fire department hoses are currently equipped with, otherwise it necessitates an adapter to make the connection, which can result in precious lost time during an emergency. Attorney Asteak stated that a resolution was not necessary, a motion would do.

Motion was made by Mr. Rinker and seconded by Mrs. Hirst to approve the Pennsylvania American Water application for fire hydrants in the Kay Scenic View development and to authorize the Township Manager to sign the application with the contingency requiring the hydrants have a Storz connection. Motion carried by all voting aye. (4-0)

Motion was made by Mrs. Hirst and seconded by Mr. Disbrow to require a Storz on all future fire hydrants installed in Upper Nazareth Township. Motion carried by all voting aye. (4-0)

Mr. Mentry requested approval for the Manager and the Treasurer to attend Fair Housing training that is mandated by DCED for all HOME Program grantees to include one night hotel stay.

Motion was made by Mr. Sylvainus and seconded by Mrs. Hirst to approve the attendance of the Manager and Treasurer at the DCED mandated Fair Housing Training to include one night hotel stay. Motion carried by all voting aye. (4-0)

Mr. Mentry informed the Board that the grant applied to for the Lehigh Valley Greenways Mini grant has been awarded to the Township in the full amount of the application of \$5,000.00 for the Upper Nazareth Township Official Map. This grant is a matching grant, and a formal award letter will be arriving soon. A grant award announcement event will be held on Thursday, May 11, 2017, at the Archibald Johnston Estate.

Mr. Mentry stated that, at the last meeting, the Board granted approval for the library to host the Lehigh Valley Zoo Event at Tuskes Park contingent on certificates of insurance naming the Township as an additional insured being received from both parties. The library is covered by Nazareth Borough's insurance, and they have refused to name Upper Nazareth Township as an additional insured for this event. Upper Nazareth Township's insurance agent has been contacted regarding this issue, and ultimately we would like certificates from both parties, but is comfortable with our just receiving a certificate from the Lehigh Valley Zoo. Therefore, the Board is being asked to waive the requirement of the insurance certificate from the library.

Motion was made by Mr. Sylvainus and seconded by Mr. Rinker to waive the library providing the Township with a certificate of insurance for the Lehigh Valley Zoo Event that is being hosted at Tuskes Park. Motion carried by all voting aye. (4-0)

Mr. Mentry told the Board that the Township had received a request from Mr. Manzo to have his house power washed due to the amount of dust that was generated with the installation of the traffic signal at the intersection of Route 191 and Friedenstahl Ave. Mr. Dooley commented that Mr. Manzo's house is the closest to the construction site. No action was taken on this issue.

Mr. Mentry informed the Board of the need for file cabinets for the administration office, due to the Kay Scenic View Development starting, as well as Morningstar Senior Living Development. Mr. Mentry stated that this item is not budgeted for but is necessary, as there currently is no room in the cabinets we use now. Mr. Mentry stated that pricing for these cabinets will be made available at a future meeting.

Mr. Mentry told the Board that the Pennsylvania Municipal League was requesting that the Townships that are the recipients of either CDBG or HOME Program funding send letters to their representatives in Congress testifying to the need for these programs and asking that funding for these programs be reinstated into the budget. The Board had no issue with this.

PLANNING & ZONING

Nothing at this time.

PUBLIC WORKS

Mr. Shupe stated that the Public Works Department attended a Trenching and Confined Space training workshop on Tuesday, May 2, 2017.

RECREATION

Mr. Mentry stated that the Community Day Committee Meeting that was scheduled for Tuesday, May 2, was rescheduled until Tuesday, May 9. The Committee felt it would be better to meet after conducting a walk through with the amusement ride vendor at Tuskes which was to be held on Wednesday, May 3. Subsequently, the walk through with the amusement ride vendor has been rescheduled until Wednesday, May 10.

Mr. Rinker reported that the Community Day 2017 mailings to the prospective vendors and sponsors have been sent. Mr. Rinker stated that two bands have been engaged to perform as well.

PUBLIC SAFETY

POLICE DEPARTMENT

Nothing at this time.

EMERGENCY MANAGEMENT

Nothing at this time.

SAFETY COMMITTEE

Mr. Rinker asked if the June 2, 2017 Safety Committee Meeting could be rescheduled. Mrs. Parrish stated she would check into that and let him know.

OLD BUSINESS

Nothing at this time.

NEW BUSINESS

Nothing at this time.

ADJOURNMENT

Motion was made by Mr. Disbrow and seconded by Mr. Rinker to adjourn the meeting at 7:46 p.m. Motion carried by all voting aye. (4-0)

Next meeting will be May 17, 2017, 7:00 p.m.