

**MINUTES JANUARY 16, 2018
UPPER NAZARETH TOWNSHIP BOARD OF SUPERVISORS**

Meeting called to order at 7:00 p.m. by Chairman Mike Rinker.

Pledge of Allegiance

Board members present were: Mike Rinker, Scott Sylvainus, Robert Disbrow and Brian Pulliam. Donna Hirst was absent.

Also present were Township Engineer, Sean Dooley, Township Solicitor, Gary Asteak, Interim Township Manager, Deborah Seiple and Treasurer, Betty Parrish.

PUBLIC COMMENT

Jason Mohap of 3600 Gun Club Rd. questioned the results of the traffic study performed in connection with the proposed Project Tadmor on Gun Club Rd. and since the traffic study used the distribution center formula for the study, why is this being called a warehouse. Mr. Mohap was directed to address his questions to the Planning Commission as nothing has been presented to the Board of Supervisors.

APPROVALS

Mr. Disbrow requested revising the agenda to add dates for Community Days and Park Closure under Recreation.

Motion was made by Mr. Disbrow and seconded by Mr. Sylvainus to approve the revised agenda. Motion carried by all voting aye. (4-0)

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to approve the Re-organization and regular meeting minutes of January 7, 2019. Motion carried by all voting aye. (4-0)

Motion was made by Mr. Disbrow and seconded by Mr. Sylvainus to approve payment of the bills. Motion carried by all voting aye. (4-0)

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to approve the December 2018 Financial and Treasurer's Report. Motion carried by all voting aye. (4-0)

PRESENTATION – NORTHAMPTON COUNTY BRIDGE #224 (FOX RD)

Mr. Michael Emili, Northampton County Director of Public Works gave a brief presentation regarding the Fox Rd. bridge replacement taking place this summer. Mr. Emili stated the County is in the process of obtaining construction and permanent easements from landowners. Mr. Emili informed the Board the County plans replace the current 15' bridge with a 22' precast bridge with construction starting around May 19 and completing the work in 4 to 6 weeks. A detour will exist for approximately 1 month. Mr. Emili requested the Township send a letter to the County concurring that a 22' wide bridge is acceptable. Mrs. Seiple will take care of sending the letter to the County.

SUPERVISORS' COMMENTS

Mr. Rinker announced that an executive session was held prior to the Board meeting on January 7, 2019, and prior to tonight's meeting for personnel matters.

TOWNSHIP ENGINEER

Mr. Dooley stated that he would have a draft of the posting and bonding of Township roads completed mid to late February for the Board Meeting of March 6, 2019.

Mr. Dooley reported the Penn Dixie Rd. specs are being prepared, will be advertised within the next 2 weeks with a bid opening on February 19, 2019, and awarding the contract at the Board of Supervisors Meeting on February 20, 2019. Construction should start sometime in March. Mr. Dooley commented that pricing will be inflated due to General Contractors having a carryover of projects from 2018. Mr. Dooley contacted the Engineer who performed the inspection to inquire about the hairline crack and scaling. The Engineer felt that we should monitor this situation in the future.

Mr. Rinker asked who does the monitoring. Mr. Dooley replied the Township has not done the less than 20' bridge inspections since 2008 and suggested the Township begin a policy of inspecting the bridges annually. Mr. Sylvainus asked how many bridges were between 8' and 20'. Mr. Dooley responded 3; West Highland, Friedenstahl Ave., and West Biel. Mr. Shupe said Public Works can perform visual inspections annually. Mr. Sylvainus suggested inspecting one bridge every three years. Mr. Dooley stated the cost for Keystone Consulting Engineers would be about \$2,700 per year.

TOWNSHIP SOLICITOR

Attorney Asteak researched the question raised at the last Board meeting pertaining to a prohibition of tractor trailers parking in certain areas. Attorney Asteak informed the Board that an Ordinance is already established prohibiting this.

ADMINISTRATION

Mrs. Parrish announced the newsletter deadline as February 15, 2019.

Mrs. Parrish requested approval of the conference room usage date change for an Eagle Scout Ceremony from February 16, 2019, to February 23, 2019.

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to approve Eagle Scout Ceremony use of Conference Room date change from February 16, 2019 to February 23, 2019. Motion carried by all voting aye. (4-0)

Mrs. Seiple informed the Board that she and Mrs. Hirst attended the Lehigh Valley Greenways event. Mrs. Seiple stated they made several contacts at this event and several individuals volunteered to help with the Township moving forward to establish an Open Space Ordinance.

Attorney Asteak stated Lower Nazareth Township just advertised their ordinance to proceed with a referendum. Attorney Asteak said the process has moved very quickly and Lower Nazareth Township is now in the process of hiring a consultant to do their Parks, Recreation and Open Space Plan.

APPROVAL OF DEPARTMENT REPORTS

Motion was made by Mr. Disbrow and seconded by Mr. Sylvainus to approve the Zoning, Police, and Public Works reports as submitted. Motion carried by all voting aye. (4-0)

PLANNING & ZONING

Mr. John Soloe informed the Board that the applicant for Project Tadmor was in attendance. Mr. Soloe said the Board has received a request for a waiver from the Planning Commission and a request from the Engineer to reduce the required width of Gun Club Road. Attorney Asteak interjected a thorough letter pertaining to this was received from the applicant.

Mr. Jim Vozar of JVI, Inc. stated they plan on improving Gun Club Rd. and the intersection of Gun Club Rd. and Route 248. Mr. Vozar is requesting a reduction in the width of the road to 24' and from south driveway entrance to the southern boundary of 22' to help prohibit truck parking. Attorney Asteak stated this was a suggestion by Keystone Consulting Engineers as a traffic calming measure.

Mr. Dooley stated 24' was predicated on curbing so that the roadway would be confined and truck wouldn't be able to go off the roadway and damage the swales.

Mr. Craig Hanchett of 3069 Bath Pike asked about the lighting for the project. Mr. Rinker stated any questions need to be addressed to the Planning Commission.

Motion was made by Mr. Sylvainus and seconded by Mr. Disbrow to approve JVI – Project Tadmor request for waiver of Section 404, Deferral of Submission Requirements of the Upper Nazareth Township SALDO until a final plan is submitted to Planning Commission. Motion carried with Mr. Rinker, Mr. Disbrow and Mr. Sylvainus voting aye and Mr. Pulliam opposed. (3-1)

Motion was made by Mr. Sylvainus and seconded by Mr. Disbrow to approve KCE recommendation to allow for a reduction of the roadway widths along Gun Club Rd., Section 741.6 and 742.1, of the Upper Nazareth Township SALDO for planning purposes only to allow for the developer and Engineer to work toward improving Gun Club Rd. Motion carried by all voting aye. (4-0)

PUBLIC WORKS

Mr. Shupe requested approval to purchase a Mack Axle Forward Granite Chassis Container from TransEdge Truck Centers at a price of \$186,864.00 for the yard waste center in accordance with the 2018 902 Equipment Grant.

Motion was made by Mr. Disbrow and seconded by Mr. Sylvainus to approve the purchase of a Mack Axle Forward Granite Chassis Container from TransEdge Truck Centers at a price of \$186,864.00 for the yard waste center in accordance with the 2018 902 Grant. Motion carried by all voting aye. (4-0)

Mr. Shupe requested approval to purchase a Security Camera System from Royal Security at a price of \$2,823.00 for the yard waste center in accordance with the 2018 902 Equipment Grant.

Motion was made by Mr. Rinker and seconded by Mr. Disbrow to approve the purchase of a Security Camera System at a price of \$2,823.00 for the yard waste center in accordance with the 2018 902 Equipment Grant. Motion carried by all voting aye. (4-0)

Mr. Shupe requested approval to purchase a 6' x 8' shed from Green Acres Outdoor Living at a price of \$2,157.10 for the yard waste center in accordance with the 2018 902 Equipment Grant.

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to approve the purchase of a 6' x 8' shed from Green Acres Outdoor Living at a price of \$2,157.10 for the yard waste center in accordance with the 2018 902 Equipment Grant. Motion carried by all voting aye. (4-0)

Mr. Shupe requested approval to sell an unused salt spreader to Tatamy Borough for \$500.00.

Motion was made by Mr. Sylvainus and seconded by Mr. Disbrow to approve the sale of an unused salt spreader to Tatamy Borough for \$500.00. Motion carried by all voting aye. (4-0)

Mr. Shupe requested approval of a weed control quote from Moyer Indoor/Outdoor for 3 applications of weed/grub control at Tuskes Park for a total amount of \$5,930.00.

Motion was made by Mr. Disbrow and seconded by Mr. Pulliam to approve the weed control quote from Moyer Indoor/Outdoor for 3 applications of weed/grub control at Tuskes Park for a total amount of \$5,930.00. Motion carried by all voting aye. (4-0)

RECREATION

Mr. Disbrow reported the Recreation Committee met on Tuesday, January 15, 2019. The Recreation Committee is requesting approval of the dates for Community Days 2019 of Friday, August 23, 2019, from 5 pm to 10 pm and Saturday, August 24, 2019, from 3 pm to 11 pm.

Motion was made by Mr. Disbrow and seconded by Mr. Sylvainus to approve August 23, 2019, from 5 pm to 10 pm and Saturday, August 24, 2019, from 3 pm to 11 pm for Community Days 2019. Motion carried by all voting aye.

Mr. Disbrow requested the Board close Tuskes Park as a safety precaution from August 18, 2019, through August 25, 2019, to allow for the necessary set up and tear down for Community Days 2019.

Motion was made by Mr. Disbrow and seconded by Mr. Rinker to close Tuskes Park from August 18, 2019, through August 25, 2019, for Community Days 2019 set up and tear down. Motion carried by all voting aye. (4-0)

Mr. Disbrow informed the Board that the Recreation Committee is exploring the possibility of a day camp at Tuskes Park. The Day Camp would be a 6-week program from June into early August for children Kindergarten through sixth grade staffed by a combination of staff and volunteers. The program would run from 9:00 am to 12:00 noon. The cost per week for non-township residents would be \$60.00 for the 1st child and \$40.00 for each additional child. Township residents would get a \$10.00 reduction in the fee. Staff would be comprised of Nazareth Area School District teachers.

POLICE DEPARTMENT

Police Chief Cope received a letter from Vigilance Hose Company requesting to host a St. Patrick's Day 5K with a small portion of the 5K running through Upper Nazareth Township.

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to approve Vigilance Hose Company request for St. Patrick's Day 5K. Motion carried by all voting aye. (4-0)

EMERGENCY MANAGEMENT

Nothing at this time.

SAFETY COMMITTEE

Nothing at this time.

OLD BUSINESS

Mr. Disbrow reported at the last Board meeting the Board instructed Mr. Shupe, Mr. Dooley, Mrs. Seiple and him to meet and brainstorm for projects to submit to the LVTS/LVPC for funding of projects the Township might need in the future. Mr. Disbrow suggested the Township submit a project for the intersection of Route 248 and Route 946, since this was just spec'd out in connection with the proposed warehouse on Gun Club Road as well as the fact that LVPC has designated this intersection a high priority in their Comprehensive Plan. Mr. Disbrow feels it is warranted to highlight the intersection and align the Township with LVPC opinion. The Board

would be asking the Township Engineer apply for funding, which application is due no later than January 25, 2019, to come up with a presentation to present to LVTS/LVPC in March at a date yet to be determined.

Motion was made by Mr. Sylvainus and seconded by Mr. Pulliam to instruct the Township Engineer to apply to LVTS/LVPC for funding for a future project for the intersection of Route 248 and Route 946 no later than January 25, 2019, and prepare a presentation for the LVTS/LVPC date in March, 2019. Motion carried by all voting aye. (4-0)

NEW BUSINESS

Nothing at this time.

ADJOURNMENT

Motion was made by Mr. Disbrow and seconded by Mr. Rinker to adjourn at 8:25 p.m. Motion carried by all voting aye. (4-0)

Respectfully submitted,

*Betty Parrish
Recording Secretary*