

MINUTES APRIL 3, 2019
UPPER NAZARETH TOWNSHIP BOARD OF SUPERVISORS

Meeting called to order at 7:00 p.m. by Chairman Mike Rinker.

Pledge of Allegiance

Board members present were: Mike Rinker, Scott Sylvainus, Donna Hirst, and Brian Pulliam. Robert Disbrow was absent.

Also present were for Township Solicitor, Stephen Mills, Interim Township Manager, Deborah Seiple and Treasurer, Betty Parrish. Township Engineer, Sean Dooley was absent.

PUBLIC COMMENT

There was no public comment.

APPROVALS

Motion was made by Mr. Pulliam and seconded by Mr. Rinker to approve the agenda. Motion carried by all voting aye. (4-0)

Motion was made by Mr. Sylvainus and seconded by Mrs. Hirst to approve the meeting minutes of March 20, 2019. Motion carried by all voting aye. (4-0)

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to approve payment of the bills. Motion carried by all voting aye. (4-0)

SUPERVISORS' COMMENTS

Mr. Rinker announced that an executive session was held prior to the Board meeting for personnel matters.

Motion was made by Mrs. Hirst and seconded by Mr. Sylvainus to approve conditional offer to hire new Manager. Motion carried by all voting aye. (4-0)

Mr. Rinker introduced the new Manger, Lisa Klem.

TOWNSHIP ENGINEER

Nothing at this time.

TOWNSHIP SOLICITOR

Nothing at this time.

ADMINISTRATION

Mrs. Seiple informed the Board that a letter was received from Pennsylvania Commonwealth Financing Authority informing us that we had not been selected to receive the Monroe County LSA Grant that had been applied for. Subsequent to that letter, a phone call was received from Sandra Orth informing us that we had been approved to receive \$169,570.00 under the Monroe County LSA Grant. Ms. Orth told us to disregard the letter received and another letter would be sent shortly. Ms. Orth inquired as to what the funds would be used for, as this would be specified in the letter she would be sending. Consensus was the money would be applied to the purchase of the paver.

Mrs. Seiple stated she attended a joint meeting at Lower Nazareth Township with representatives from the PennEast Pipeline.

Mrs. Seiple stated an email was received from Lower Nazareth Township informing us that they are hosting two education seminars on Open Space Preservation. Experts from Northampton County, Wildlands Conservancy and Jason Smith from Bushkill Township will be making presentation. The seminars are being held on April 4th at 6:30 pm at the Lower Nazareth Municipal Office and the second meeting is Thursday, May 2nd at 6:30 pm at the Lower Nazareth Elementary School.

The Fire Department has requested use of Liebert Field for their Easter Egg Hunt on April 19th from 9 am until 4 pm.

Motion was made by Mr. Rinker and seconded by Mrs. Hirst to approve the Fire Department's use of Liebert Field for their Easter Egg Hunt on April 19, 2019, from 9 am to 4 pm. Motion carried by all voting aye. (4-0)

PLANNING & ZONING

Nothing at this time.

PUBLIC WORKS

Mr. Shupe requested approval to promote Dean Steckel to a Laborer 2 position at a pay rate of \$20.71 per hour.

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to approve promoting Dean Steckel to a Laborer 2 position at a pay rate of \$20.71 per hour. Motion carried by all voting aye. (4-0)

Mr. Shupe requested approval to promote Stephen Markley to a Laborer 1 position at a pay rate of \$17.55 per hour as he has completed his 90 day probationary period satisfactorily.

Motion was made by Mrs. Hirst and seconded by Mr. Pulliam to approve promoting Stephen Markley to a Laborer 1 position at a pay rate of \$17.55 per hour. Motion carried by all voting aye. (4-0)

Mr. Shupe requested approval to have FRCA grind our brush at a cost of \$2,200.00.

Motion was made by Mrs. Hirst and seconded by Mr. Pulliam to approve FRCA grinding the brush at a cost of \$2,200.00. Motion carried by all voting aye. (4-0)

Mr. Shupe requested approval to continue to use American Biosoils for the disposal of yard waste. This is approximately one dumpster load per month for approximately \$5,715.00 for the season.

Motion was made by Mrs. Hirst and seconded by Mrs. Sylvainus to approve using American Biosoils for disposal of yard waste. Motion carried by all voting aye. (4-0)

Mr. Shupe requested approval of a conditional offer of seasonal employment to Aiden Koch at the rate of \$10.00 per hour.

Motion was made by Mr. Sylvainus and seconded by Mrs. Hirst to approve the conditional offer of employment to Aiden Koch at the rate of \$10.00 per hour. Motion carried by all voting aye. (4-0)

Mr. Shupe requested approval for himself and Craig Hoffman to attend Qualified MS4 Stormwater Inspector Training in May. The seminar is being conducted in Allentown and it is a two-day seminar. The cost of the training is \$750.00 per person and funds have been budgeted.

Motion was made by Mrs. Hirst and seconded by Mrs. Sylvainus to approve Shawn Shupe and Craig Hoffman attending Qualified MS4 Stormwater Inspector seminar in May. Motion carried by all voting aye. (4-0)

RECREATION

Nothing at this time.

POLICE DEPARTMENT

Nothing at this time.

EMERGENCY MANAGEMENT

Nothing at this time.

SAFETY COMMITTEE

Next Safety meeting is April 26, 2019 at 12:00 noon.

OLD BUSINESS

Nothing at this time.

NEW BUSINESS

Nothing at this time.

ADJOURNMENT

Motion was made by Mrs. Hirst and seconded by Mr. Rinker to adjourn at 7:20 p.m.
Motion carried by all voting aye. (4-0)

Respectfully submitted,

Betty Parrish
Recording Secretary