

MINUTES MAY 1, 2019
UPPER NAZARETH TOWNSHIP BOARD OF SUPERVISORS

Meeting called to order at 7:00 p.m. by Chairman Mike Rinker.

Pledge of Allegiance

Board members present were: Mike Rinker, Rob Disbrow, Scott Sylvainus, Donna Hirst and Brian Pulliam.

Also present were Township Solicitor, Gary Asteak, Township Engineer, Sean Dooley, Interim Township Manager, Deborah Seiple and Treasurer, Betty Parrish.

PUBLIC COMMENT

Ms. Wendy Colussi of 3288 Gun Club Rd. spoke to the Board about a recent newspaper article whereby Northampton County was given an “F” for smog and two other articles pertaining to the proposed warehouse to be located on Gun Club Rd. Ms. Colussi wanted to reiterate that the construction of a warehouse contributes to the bigger picture of what is happening in the area and not just what is happening on the land. A warehouse will contribute to more air, noise, etc. pollution in a county that is underperforming.

APPROVALS

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to approve the agenda. Motion carried by all voting aye. (5-0)

Motion was made by Mrs. Hirst and seconded by Mr. Rinker to approve the meeting minutes of April 3, 2019. Motion carried by a vote of 4-0 with Mr. Disbrow abstaining as he was not present at the April 3, 2019, meeting.

Motion was made by Mr. Disbrow and seconded by Mr. Sylvainus to approve the meeting minutes of April 17, 2019. Motion carried by a vote of 3-0 with Mrs. Hirst and Mr. Pulliam abstaining as they were not present at the April 17, 2019, meeting.

Motion was made by Mr. Rinker and seconded by Mr. Disbrow to approve payment of the bills. Motion carried by all voting aye. (5-0)

SUPERVISORS' COMMENTS

Mr. Rinker announced that an Executive Session was held prior to the meeting for personnel and possible litigation purposes.

TOWNSHIP SOLICITOR

Attorney Asteak informed the Board DCED approved a grant in the amount of \$40,000 for the NAZCOG Multi-Municipal Comprehensive Plan. With this grant and the one from the County, the COG can now move forward with the plan.

Attorney Asteak stated he had a meeting with Mr. Barry Schweitzer pertaining to the waiver of the subdivision and land development the Board granted at the April 17, 2019, meeting. Attorney Asteak informed the Board that one of the neighbors is unable to purchase one of Mr. Schweitzer's lots, therefore, the waiver is not required.

Attorney Asteak requested approval to advertise Ordinance No. 182 Open Space Referendum for placement on the November 5, 2019, general election ballot. This Referendum would be asking the citizens of the Township if they would be willing to accept a .25% increase in their EIT in order to preserve open space.

Motion was made by Mr. Sylvainus and seconded by Mrs. Hirst to approve advertising Ordinance No. 182 Open Space Referendum for placement on the ballot in the November 5, 2019, General Election. Motion carried by all voting aye. (5-0)

TOWNSHIP ENGINEER

Mr. Sean Dooley stated the Engineer's Project Status Report is included in the meeting packet.

Mr. Dooley stated the repair work to the Penn Dixie Road Bridge is 100% complete and the final numbers have just been worked. Mr. Dooley informed the Board that we were looking in approximately \$19,000 in extras, however, with adjustments the final cost should only be about \$9,000, basically due to the amount of extra grout that was needed. A Change Order is being processed and will be available at the May 15, 2019, meeting for approval.

Mr. Sylvainus questioned when something of this nature will happen again and should the Township be budgeting for it. Mr. Dooley stated the Township should budget for annual inspections as was suggested previously.

Mr. Shupe stated his department intends to install a membrane on the bridge decking below the asphalt which will contribute to the longevity of current repairs. Mr. Dooley stated the Township need stop up with scour protection.

ADMINISTRATION

Mrs. Deborah Seiple discussed PA House Bill 349 pertaining to the appointment of the number of third-party agencies responsible for administering and enforcing the UCC. This mandate would require municipalities that have opted in to the UCC to appoint two or more third-party agencies. Mrs. Seiple stated that PSATS is opposed to this and is requesting municipalities to pass a Resolution to that effect and send to the elected official in the Senate.

Motion was made by Mr. Sylvanus and seconded by Mr. Disbrow to approve preparation of a Resolution opposing PA House Bill 349. Motion carried by all voting aye. (5-0)

Mrs. Betty Parrish and Ms. Kristin Mullen attended a workshop pertaining to the Northampton County Historical and Cultural Assets Plan. Northampton County is currently in the

process of preparing their plan and is urging all municipalities to prepare a plan as well to be sent to LVPC for incorporation into their plan. Preparing a plan allows for zoning regulations to be enacted in areas that would be designated as historical corridors. At this workshop, Ms. Parrish made contact with Ms. Megan van Ravenswaay, an Upper Nazareth Township resident, living in the Schoeneck Village area. Ms. Ravenswood has already done research on the Schoeneck Village area and would be willing to assist with this project. Ms. Parrish suggested inviting Ms. van Ravenswaay to a future Board Meeting to speak on this topic. The Board concurred.

Mrs. Seiple informed the Board Northampton County is preparing to ensure an accurate census county in 2020. The County is requesting a representative from the municipality to assist with outreach, promotion of the 2020 Census to ensure everyone is counted. A meeting will take place on Wednesday, May 22, 2019, at 8:30 am to 10:30 am at the Dept. of Human Services Bldg. Mrs. Seiple requested approval for Kristin Mullen to attend this meeting as a volunteer with Kim Mutarelli, Township Secretary.

Motion was made by Mr. Rinker and seconded by Mr. Disbrow to approve Kristin Mullen as a volunteer, along with Kim Mutarelli, Township Secretary, attending the 2020 Census Complete Count Committee meeting on Wednesday, May 22, 2019. Motion carried by all voting aye. (5-0)

Mrs. Seiple requested approval for Kristin Mullen to attend the Lehigh Valley Greenways Legislative Breakfast on May 3, 2019, as a volunteer, along with Mrs. Seiple and Mrs. Parrish.

Motion was made by Mrs. Hirst and seconded by Mr. Sylvainus to approve Kristin Mullen attending Lehigh Valley Greenways Legislative Breakfast on May 3, 2019, as a volunteer, along with Mrs. Seiple and Mrs. Parrish. Motion carried by all voting aye. (5-0)

Mrs. Seiple reported on the Lehigh Valley General Assembly meeting of April 30, 2019. 42 out of 62 municipalities were in attendance.

Mrs. Seiple reported an email was received from Ms. Lori Stauffer of Lower Nazareth Township pertaining to a one-day microchipping and shots clinic being hosted by our animal control officer. A veterinarian will administer the microchipping and shots which will be paid for out of rescue funds. Ms. Stauffer would like to know if Upper Nazareth Township wanted to participate in this type of event. The Board agreed to participate in this event but would like to stay away from the August 24, 2019, date, as it conflicts with Community Days.

Mrs. Parrish informed the Board that the 2019 1st Quarter Nationwide and Girard Police Pension Reports are available for review.

Mrs. Seiple reported her request to DCNR for an extension of time to complete the Upper Nazareth Township Parks and Recreation Plan was granted. DCNR has given a one-year extension.

Mrs. Parrish reported the Monroe County LSA Grant commitment letter and contract were received, executed and returned for execution by the State. It will take approximately 45 days to

receive a fully executed document back. Mr. Shupe will proceed with obtaining up to date pricing for the paving equipment specified in the grant, in order to present to the Board for approval as soon as the executed contract is received by the Township.

Mrs. Parrish stated the Township is in receipt of a check in the amount of \$8,123.00 for the 2017 904 Recycling Performance Grant.

PLANNING & ZONING

Nothing at this time.

PUBLIC WORKS

Mr. Sylvainus asked what the digging was about on 4th St. near the high school entrance. Mr. Shupe responded there was a potential sinkhole. The water company and sewer authority are both aware of the situation.

RECREATION

Nothing at this time.

POLICE DEPARTMENT

Nothing at this time.

EMERGENCY MANAGEMENT

Mr. Rinker stated he and Mr. Disbrow have been attending classes on flood plain management and hazard mitigation for the past two weeks.

SAFETY COMMITTEE

The April 26, 2019, Safety Committee Meeting was postponed. A new meeting date has yet to be set.

OLD BUSINESS

Mr. John Soloe presented letter from Theresa Hogan, Attorney for Florence G. Schultz, sent to Attorney Asteak pertaining to erosion to Mrs. Schultz' property along Schoeneck Creek. This subject was brought to the Board in 2015. Mr. Joe Emrick was in attendance and stated he would work with the Schultz' to obtain financing to alleviate this problem. A grant was received previously to alleviate a similar problem in a different section of the creek. Attorney Asteak is to suggest to the property owner to arrange another meeting with DEP regarding this matter.

NEW BUSINESS

Nothing at this time.

ADJOURNMENT

Motion was made by Mr. Disbrow and seconded by Mr. Rinker to adjourn at 7:52 p.m.
Motion carried by all voting aye. (5-0)

Respectfully submitted,

Betty Parrish
Recording Secretary