

**UPPER NAZARETH TOWNSHIP  
PLANNING COMMISSION  
100 NEWPORT AVENUE  
NAZARETH, PA 18064**

Minutes of June 13, 2019

The regular meeting of the Upper Nazareth Township Planning Commission was called to order at 7:00 PM on Thursday, June 13, 2019, in the Township Building. Present were: Chairman, Scott Sylvainus; Vice Chair, Pamela Berlew; Secretary, Jay Benfield and Wilhelmina Donnelly. Absent: Township Manager, Lisa Klem, Township Engineer, Dr. Sean Dooley, Township Solicitor, Gary Asteak and Zoning Officer, John Soloe.

**MEETING MINUTES:**

Motion was made by Mrs. Berlew and seconded by Mr. Sylvainus to approve the May 9, 2019 meeting minutes. Motion carried by 3-1 vote. Mrs. Donnelly abstained due to being absent.

**NEW BUSINESS:**

**Planning Commission Secretary** – Various options were discussed. Motion was made by Mr. Sylvainus and seconded by Mrs. Donnelly to appoint Mr. Benfield as Secretary; Mr. Benfield accepted. Motion passed with a count of 3-0, Mr. Benfield abstained.

**OLD BUSINESS:**

**Agritourism Zoning Ordinance 403.D.7** – Discussed possible changes and costs to update the Zoning Ordinance adding specific items and looking at updating it as a whole. If we wait for the Nazareth Area Municipal Comprehensive Plan to be finished, then we will have to update the Zoning Ordinances.

**BnB** – Discussed the Bed and Breakfast and thought this was not much of a concern as well as cost. Also discussed that airbnbs may be more of an issue in the future. Mr. Sylvainus suggested our township manager look into this.

**COURTESY OF THE FLOOR:**

Jason Mohap asked about the purpose of the minutes and why we keep them. Mr. Sylvainus responded they are a required record. Mrs. Berlew responded with the only thing required to be in the minutes are the official actions taken by the board. Mr. Mohap continued asking why not every thing said at a meeting was not recorded in the minutes. Conversation then turned to the warehouse project on Gun Club Road. The Planning Commission explained to the audience what is in Upper Nazareth Township's zoning ordinance regarding a warehouse. Questions were raised about the right to know request and how quickly to expect a response and it was explained to them there are open record laws that explain this. Residents also raised questions about traffic, general zoning and land use.

**Motion** was made by Mrs. Donnelly and seconded by Mr. Benfield to adjourn the meeting at 8:40 p.m. Motion carried by all voting aye.