

MINUTES AUGUST 21, 2019
UPPER NAZARETH TOWNSHIP BOARD OF SUPERVISORS

Meeting called to order at 7:00 p.m. by Chairman Mike Rinker.

Pledge of Allegiance

Board members present were: Mike Rinker, Rob Disbrow, Scott Sylvainus and Donna Hirst. Brian Pulliam was absent.

Also present for Township Solicitor, Steve Mills, Township Engineer, Sean Dooley, Township Manager, Lisa Klem, and Treasurer, Betty Parrish.

PUBLIC COMMENT

Mr. Jason Mohap of 3600 Gun Club addressed the Board about his concerns with the proposed warehouse and letters he has sent. Attorney Steve Mills informed Mr. Mohap since there is pending litigation, Mr. Mohap should address his questions and concerns through his attorney.

Mr. Mohap questioned what was being done regarding the high grass he has reported. Mrs. Klem informed Mr. Mohap that the Township is proceeding with the required steps to proceed with this enforcement action.

APPROVALS

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to approve the agenda. Motion carried by all voting aye. (4-0)

Motion was made by Mrs. Hirst and seconded by Mr. Disbrow to approve meeting minutes of July 17, 2019. Motion carried by all voting aye. (4-0)

Motion was made by Mr. Sylvainus and seconded by Mrs. Hirst to approve payment of the bills. Motion carried by all voting aye. (4-0)

Motion was made by Mr. Rinker and seconded by Mr. Disbrow to approve the July 2019 Financial and Treasurer's Report. Motion carried by all voting aye. (4-0)

POLLUTION REDUCTION PLAN

Mr. Mike Schallock of Keystone Consulting Engineers informed the Board changes have been made to the PRP removing the filter bags and replacing with 3 Vortek units resulting in less maintenance items for the Road Department. A letter was received from DEP for some changes we were to make which have been completed. The cost of the units went down because the size has been reduced. The Township is now in compliance with the MS4 application.

SUPERVISORS' COMMENTS

Mrs. Hirst contacted Heritage Village about the fire hydrants in Phase 1 not having Stortz connectors. Heritage Village will place Stortz connectors on the hydrants in Phase 1 and would like to receive a letter from the Board of Supervisors thanking them for being a good neighbor.

Mr. Rinker stated the Pennsylvania SPCA responded to a call in the Township regarding a hoarding issue at a residence on Daniels Rd. Mr. Rinker stated 20 some animals were removed. Mr. Rinker requested a check be sent to the SPCA in the amount of \$200 for their cooperation. The owner of the animals will be cited.

Motion was made by Mr. Rinker and seconded by Mr. Disbrow to approve a \$200 donation to the Pennsylvania SPCA. Motion carried by all voting aye. (4-0)

TOWNSHIP ENGINEER

Mr. Dooley stated all necessary paperwork has been received for the release of the final payment to E.F. Possinger & Sons, Inc. for the scour repair at Penn Dixie Rd. Bridge.

Motion was made by Mr. Disbrow and seconded by Mr. Sylvainus to approve final payment to E. F. Possinger & Sons, Inc. in the amount of \$4,481.20 for the scour repair at Penn Dixie Rd. Bridge. Motion carried by all voting aye. (4-0)

Mr. Dooley stated request #3 has been received from MorningStar Heritage Village Phase 2 for a reduction to their letter of credit from \$1,668,243.48 to \$1,317,478.86 for a total reduction of \$350,764.62.

Motion was made by Mr. Disbrow and seconded by Mrs. Hirst to approve Heritage Village Phase 2 Letter of Credit Reduction Request #3 for a total remaining Letter of Credit in the amount of \$1,317,478.86. Motion carried by all voting aye. (4-0)

Mr. Dooley presented the Engineer's Project Status Report. Mr. Dooley reported a follow up meeting was held with Duke Realty and Palmer Township regarding the sinkhole issue. All parties have agreed as to how to handle future issues. The detention basin has been converted from an erosion sediment control to its permanent storm water control basis.

Mr. Dooley requested approval to award the Tuskes Park Electric Project to Wind Gap Electric Inc. as they are the low bidder for this project.

Motion was made by Mr. Sylvainus and seconded by Mr. Rinker to award the Tuskes Park Electric Project to Wind Gap Electric Inc. in the amount of \$22,615.00. Motion carried by all voting aye. (4-0)

Mrs. Klem requested the Board appoint Alfred Benesch & Company as an alternate engineer to provide design review and inspections services for the Heritage Village Bridge as KCE does not have an engineer on staff to conduct these services on a bridge of this capacity. This item will be paid through escrow.

Motion was made by Mr. Disbrow and seconded by Mr. Sylvainus to appoint Alfred Benesch & Company as an alternate engineer to provide design review and inspection services for the Heritage Village Bridge. Motion carried by all voting aye. (4-0)

TOWNSHIP SOLICITOR

Nothing at this time.

TOWNSHIP MANAGER/ADMINISTRATION

Mrs. Klem stated the 2nd Quarter Nationwide and Girard Police Pension Reports are available for review.

Mrs. Klem informed the Board the Future LV: The Regional Plan is now available for review. The deadline to submit comments is September 23, 2019.

Mrs. Parrish informed the Board that registration is now open for the NCATO Annual Convention being held at Green Pond Country Club on September 26, 2019. Mr. Disbrow, Mrs. Hirst and Mr. Sylvainus indicated they would attend. Mr. Rinker, Mrs. Parrish, Chief Cope and Mr. Shupe are unsure if they can attend. Mrs. Klem will not attend.

Motion was made by Mr. Rinker and seconded by Mrs. Hirst to approve attendance at the NCATO Annual Convention for interested Township Staff. Motion carried by all voting aye. (4-0)

Mrs. Klem reported that 6 proposals were received in response to the RFP for the UNT Recreation, Parks and Open Space Master Plan. Mrs. Klem requested the Board approve Arro Consulting Inc. to prepare this plan as their proposal was the lowest and was comparative to all others. Mrs. Hirst agreed as she was present during the interview with Arro.

Motion was made by Mrs. Hirst and seconded by Mr. Disbrow to approve Arro Consulting Inc. to prepare the UNT Recreation, Parks and Open Space Master Plan in the amount of \$26,810.00. Motion carried by all voting aye. (4-0)

Proposals were received from Maher Duessel for the Township Financial Audit and the Real Estate Tax Audit for years 2019, 2020, and 2021.

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to approve Maher Duessel's Township Financial Audit Proposal for 2019, 2020, and 2021 in the amount of \$12,730, \$13,110 and \$13,500 respectively. Motion carried by all voting aye. (4-0)

Motion was made by Mr. Sylvainus and seconded by Mrs. Hirst to approve Maher Duessel's Township Real Estate Audit Proposal for 2019, 2020, and 2021 in the amount of \$1,910, \$1,970, and \$2,030 respectively. Motion carried by all voting aye. (4-0)

Mrs. Klem met with a USDA Representative regarding the Spotted Lantern Fly problem, as Northampton County is in a quarantine zone. They will come in and treat the affected trees. The Township would need to sign a treatment release form. The solicitor has reviewed the release form and has recommended signing.

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to approve the Treatment Release Form for the Spotted Lantern Fly Cooperative Eradication Program supplied by the U.S. Department of Agriculture. Motion carried by all voting aye. (4-0)

PLANNING & ZONING

Approval of the Tanzosh Preliminary/Final Minor Subdivion was tabled as the necessary resolution is not available at this time.

PUBLIC WORKS

Nothing at this time.

RECREATION

Mr. Disbrow reminded everyone that Community Days is Friday, August 23, 2019, and Saturday, August 24, 2019.

Mr. Disbrow requested approval for Upper Nazareth Fire Department to serve alcohol at Tuskes Park during Community Days 2019.

Motion was made by Mr. Rinker and seconded by Mrs. Hirst to approve UNFD serving alcohol at Tuskes Park during Community Days 2019. Motion carried by all voting aye. (4-0)

Mr. Disbrow requested approval for Tuskes Park to remain open past dusk for Community Days 2019.

Motion was made by Mr. Disbrow and seconded by Mr. Sylvainus to approve Tuskes Park remaining open past dusk for Community Days 2019. Motion carried by all voting aye. (4-0)

Approval was requested for a designated smoking area during Community Days 2019.

Motion was made by Mr. Disbrow and seconded by Mr. Rinker to approve a designated smoking area for Community Days 2019. Motion failed with Mr. Rinker and Mr. Disbrow voting aye and Mr. Sylvainus and Mrs. Hirst voting nay. (2-2)

POLICE DEPARTMENT

Police Chief Cope requested approval to decommission Car #541 due to catastrophic engine failure.

Motion was made by Mrs. Hirst and seconded by Mr. Disbrow to approve decommissioning Car #541. Motion carried by all voting aye. (4-0)

Police Chief Cope requested approval for the solicitor to amend Ordinance #178 as section 23 was omitted when the ordinance was recently updated.

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to approve the solicitor amending Ordinance #178. Motion carried by all voting aye. (4-0)

EMERGENCY MANAGEMENT

Emergency Management responded to a report of a missing child on August 17. The child was found safe inside the residence.

Emergency Management responded to airlite planes being flown at Tuskes Park. Police responded and the practice ceased without incident.

SAFETY COMMITTEE

Next meeting is September 5, 2019, at 3:30 pm.

FIRE DEPARTMENT

Nothing at this time.

OLD BUSINESS

Nothing at this time.

NEW BUSINESS

Nothing at this time.

ADJOURNMENT

Motion was made by Mr. Disbrow and seconded by Mrs. Hirst to adjourn at 7:45 p.m. Motion carried by all voting aye. (4-0)

Respectfully submitted,

*Betty Parrish
Recording Secretary*