

**BOARD OF SUPERVISORS
UPPER NAZARETH TOWNSHIP - NORTHAMPTON COUNTY
100 NEWPORT AVENUE
NAZARETH, PA 18064
610-759-5341 (T) 610-759-4430 (F)**

BOARD MEETING

AGENDA

January 7, 2019

EXECUTIVE SESSION – 6:45 pm

REORGANIZATION MEETING – 7:00 pm

Call To Order By Temporary Chairman – Attorney Gary Asteak

Pledge of Allegiance

Election of Chairman for 2019 and Assumption of Chair

Election of Vice-Chairman

Appointments (NOTE: The Board may make a single motion for the appointments listed below.)

Professional Appointments

FT Secretary/Zoning Secretary/Purchasing Officer/Open Records Officer/Plans
Administrator/Assistant Treasurer

- Kim Mutarelli

FT Treasurer/Chief Administrative Officer Pension Plans/Assistant Secretary/Alternate Right to
Know Officer/Fair Housing Officer

- Betty Parrish

Township Solicitor and Fees

- Asteak Law Offices, Gary Asteak, \$165.00/hr - \$190.00/hour

Zoning Hearing Board Solicitor and Fees

- Peters, Moritz, Peishl, Zulick, Landes & Brienza LLP
- James L. Zulick - \$160.00 per hour

Township Engineer and Fees

- Keystone Consulting Engineers, according to the fee schedule

State Sewage Enforcement Officer and Fees

- Keystone Consulting Engineers, according to the fee schedule

Inspection Services and Fees

- CodeMaster Inspection Services, according to the fee schedule

Professional Appointments *(continued)*

Emergency Management Coordinator

- Mike Rinker

Zoning Hearing Board Secretary

- Betty Parrish

PT Zoning Officer

- John Soloe

Delegate to the PSATs State Convention of Township Supervisors

-

Volunteer Appointments

Zoning Hearing Board

- Keith Haverstock - Term Expires 12/31/21

Recreation Board - Term Expires 12/31/23

- Tammy Bacak
- Will Austin

Planning Commission – Term Expires 12/31/22

- Steve Bacak

Representative to the Nazareth Memorial Library Budget Committee

- Scott Sylvainus

Representative to the Nazareth Library Board

- Terri Sayago - Term Expires 12/31/21

Representative to the Nazareth Ambulance Board

- Mike Rinker

Representative to the Nazareth Borough Municipal Authority

- Jack Gum

Vacancy Board – 1year appointment

- Joanne Messenlehner

Compensation, as Included in the 2019 Adopted Budget

(NOTE: The Board may make a single motion for the compensation listed below.)

FT Chief of Police

- \$95,230.00 salaried

FT Public Works Director

- \$76,100.00 salaried

Township Auditors

- \$10.00/hr.

Planning Commission

- \$30.00 per meeting attended per member, paid quarterly

Zoning Hearing Board

- \$30.00 per hearing date attended per member, paid quarterly
- \$116.67 per hearing date attended for the secretary, paid quarterly

Increase for all non-uniform, non-exempt, part-time employees and part-time police personnel as included in the 2019 Adopted Budget

- Three percent (3%)

Mileage Allowance – 2019 IRS rate: 58 cents/mile

Signatory Authorization – 2 authorized signers required on all checks

– Treasurer or Assistant Treasurer/Supervisor or
Supervisor/Supervisor

Official Bonds

Secretary - \$100,000.00

Treasurer - \$250,000.00

RE Tax Collector - \$500,000.00

Police Secretary - \$25,000.00

Resolutions

Resolution No. 19-01 - Upper Nazareth Township Fee Schedule

- Business Registry Certificate Fees Increased
- Recreation Fees Added

Resolution No. 19-02 - Township Depositories

Resolution No. 19-03 – Police Pension Contribution

Resolution No. 19-04 - Township CPA for 2018

Resolution No. 19-05 - TCC Delegate and Alternates

Resolution No. 19-06 – Fair Housing

Commence Regular Business Meeting of Board of Supervisors

OPENING

➤ **Roll Call**

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes – December 19, 2018
- Bills

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- Status of Posting and Bonding of the roads

TOWNSHIP SOLICITOR

- Adopt Resolution 19-07 Lehigh Valley 2018 Hazard Mitigation Plan

ADMINISTRATION

- PSATS Conference Attendance
- MS4 Outfall Inspections- 2/13/19 Warwick Township, Bucks County
- Printer/Copier/Fax Machine
- Approval for Eagle Scout Ceremony to be held in the Conference Room – 2/16/19 1pm-4pm
- Pension Audit Update
- LVTS/LVPC Open Call for Transportation Plans and Projects – deadline January 25, 2019
- Appoint Maher Duessel - 2018 Financial Audit

PLANNING & ZONING

PUBLIC WORKS

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

January 8, 2019	7:00 PM	Auditor's Re-Organization Meeting
January 10, 2019	7:00 PM	Planning Commission Regular Meeting
January 15, 2019	7:30 PM	Recreation Board Regular Meeting
January 16, 2019	7:00 PM	Board of Supervisors Regular Meeting

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BOARD MEETING

AGENDA

January 16, 2019

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes – Re Organization and Regular Meeting – January 7, 2019
- Bills
- December 2018 Financial and Treasurer’s Reports

PRESENTATION – NC BRIDGE #224 (Fox Rd) – MICHAEL EMILI - NC DIRECTOR OF PUBLIC WORKS

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- Posting and Bonding Update
- Penn Dixie Road Bridge Update

TOWNSHIP SOLICITOR

- Tractor Trailer Parking Ordinance

ADMINISTRATION

- Newsletter deadline – February 15, 2019
- Approval date change from 2/16/19 to 2/23/19 for Eagle Scout Ceremony - Conference Rm
- Lehigh Valley Greenways Event Highlights

APPROVAL OF DEPARTMENT REPORTS

- Zoning
- Police
- Public Works – December
- Public Works – 2018 Year End Yard Waste Report

PLANNING & ZONING

- Project Tadmor Subdivision and Land Development
 - Waiver Request – Section 404 – Deferral of Submission Requirements
 - Approval of reducing the requirements of the roadway widths along Gun Club Road – Sections 741.6 and 742.1

PUBLIC WORKS

- Approval to Purchase Grant Items
- Sale of Salt Spreader to Tatamy Borough
- Quote for Weed Control at Tuskes Park

RECREATION

- 1/15/19 Meeting Update

PUBLIC SAFETY

POLICE DEPARTMENT

- St. Patrick's Day 5K – Vigilance Hose Company

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

February 6, 2019	7:00 PM	Board of Supervisors Regular Meeting
February 14, 2019	7:00 PM	Planning Commission Regular Meeting
February 19, 2019	7:30 PM	Recreation Board Regular Meeting

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BOARD MEETING

AGENDA

February 6, 2019

Executive Session – 6:15pm

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – January 16, 2019
- Bills

SUPERVISORS COMMENTS

- Thank You Royal Security – Donation of Security Panels for Tuskes Park

TOWNSHIP ENGINEER

- Heritage Village Phase 1 Letter of Credit Reduction Request #3
- General Annual Review of Letter of Credit Balances and Recommendations for Increase
- Engineer's Project Status Report

TOWNSHIP SOLICITOR

- Approval to Advertise Ordinance No. 181 – Adopting the Codification
- Polling Place Location – Agreement for Use

ADMINISTRATION

- Newsletter deadline – February 15, 2019
- 2018 4th Quarter Uninvest Police Pension Report - available for review
- 2018 4th Quarter Nationwide Pension Report - available for review
- 2018 Budget ReCap
- Tuskes Park Access
- NCATO Scholarships-Approval to advertise on Website/Newsletter
- PSATS Conference Attendance/Voting Delegate
- 2019 NC DCED Grant Program – Workshop – 2/13/19 – UNT Staff will attend
- 2019 Grant Program DCNR Bureau of Recreation & Conservation - Application deadline 4/10/19 – Mandatory Webinar – UNT staff is registered
- DCNR Parks & Rec Plan Grant RFP Approval to Proceed

PLANNING & ZONING

- Zoning Hearing Board Application

PUBLIC WORKS

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

- Retention of Part Time Police Officers
- Promotion of Patrol Man to Corporal

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

- Safety Committee Meeting February 4, 2019 3:30 pm

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

February 14, 2019	7:00 PM	Planning Commission Regular Meeting
February 19, 2019	7:30 PM	Recreation Board Regular Meeting
February 20, 2019	7:00 PM	Board of Supervisors Regular Meeting
August 23, 2019	5PM -10PM	Community Days – Tuskes Park
August 24, 2019	3PM -11PM	Community Days – Tuskes Park

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BOARD MEETING

AGENDA

February 20, 2019

Workshop – 6:30pm – Grants

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – February 6, 2019
- Bills
- January 2019 Financial and Treasurer’s Reports

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- Penn Dixie Bridge
- Posting & Bonding of the Roads

TOWNSHIP SOLICITOR

- Approval of Ordinance No. 181 – Adopting the Codification
- Polling Place Location

ADMINISTRATION

- Lehigh Hanson – Air Pollution Penalty

APPROVAL OF DEPARTMENT REPORTS

- Zoning
- Police
- Public Works
- Fire (December & January)

PLANNING & ZONING

PUBLIC WORKS

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

- Approval to proceed with SOP

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

March 6, 2019	7:00 PM	Board of Supervisors Regular Meeting
March 14, 2019	7:00 PM	Planning Commission Regular Meeting
March 19, 2019	7:30 PM	Recreation Board Regular Meeting
August 23, 2019	5PM -10PM	Community Days – Tuskes Park
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BOARD MEETING

AGENDA

March 6, 2019

**Executive Session – 6:15 pm
Workshop – 6:30pm – Grants**

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – February 6, 2019
- Bills
- January 2019 Financial and Treasurer’s Reports

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- Penn Dixie Bridge
- Posting & Bonding of the Roads

TOWNSHIP SOLICITOR

- Approval of Ordinance No. 181 – Adopting the Codification
- Polling Place Location
- Agricultural Security Area

ADMINISTRATION

- Lehigh Hanson – Air Pollution Penalty
- Approval of Escrow Agreement
- PennDot Letter – Brake Retarder
- Approval for Treasurer to attend GFOA Conference – April 28 – May 1, 2019

APPROVAL OF DEPARTMENT REPORTS

- Zoning
- Zoning – 13-year Comparison Report
- Police

- Public Works
- Fire (December & January)

PLANNING & ZONING

- Northampton County Regional Forensic Center Sketch Plan Submission

PUBLIC WORKS

- Approval of Street Sweeping, Spring Curbside Yard Waste Collection and Yard Waste Facility Dates
- Approval to Advertise in The Key and Home News for Seasonal Help

RECREATION

- Key FOB Agreement
- Recreation Board Minutes
- Summer Camp Update
- Community Days Minutes

PUBLIC SAFETY

POLICE DEPARTMENT

- Approval to proceed with SOP
- Speed limit signs – Eastbound Township Line Road

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

- Royal Security - additional camera quote for Municipal Building
- Bangor Glass Quote – Pass through window Municipal Office

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

March 14, 2019	7:00 PM	Planning Commission Regular Meeting
March 19, 2019	7:30 PM	Recreation Board Regular Meeting
March 20, 2019	7:00 PM	Board of Supervisors Regular Meeting
August 23, 2019	5PM -10PM	Community Days – Tuskes Park
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BOARD MEETING

AGENDA

March 20, 2019

Workshop – 6:30pm – MS4

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – March 6, 2019
- Bills
- February 2019 Financial and Treasurer’s Reports

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- MS4 – Approval for KCE to assist Public Works
- Engineer’s Project Status Report

TOWNSHIP SOLICITOR

- Agricultural Security Area – Resolution No. 19-08

ADMINISTRATION

- Letter of Credits and Improvement Agreements

APPROVAL OF DEPARTMENT REPORTS

- Zoning
- Police
- Public Works

PLANNING & ZONING

PUBLIC WORKS

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

- Glock Purchase

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

April 3, 2019	7:00 PM	Board of Supervisors Regular Meeting
April 11, 2019	7:00 PM	Planning Commission Regular Meeting
April 16, 2019	7:30 PM	Recreation Board Regular Meeting

April 13, 2019	9AM – 12N	Electronics Collection (Waste Management Grand Central Landfill Office 910 Pennsylvania Ave Pen Argyl)
April 27, 2019	9AM – 12N	Electronics Collection (City of Easton Recycling Center 500 Bushkill Dr Easton)
August 23, 2019	5PM -10PM	Community Days – Tuskes Park
August 24, 2019	3PM -11PM	Community Days – Tuskes Park

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BOARD MEETING

AGENDA

April 3, 2019

Executive Session – 6:45 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – March 20, 2019
- Bills

SUPERVISORS COMMENTS

- Conditional Offer to hire new Manager

TOWNSHIP ENGINEER

TOWNSHIP SOLICITOR

ADMINISTRATION

- Approval for Fire Department’s use of Liebert Field for Easter Egg Hunt – April 19th 9am – 4pm

PLANNING & ZONING

PUBLIC WORKS

- Approval for Laborer 2 pay increase
- Approval for Laborer 3 pay increase
- Approval of American Biosoils for Yard Waste
- Approval for Seasonal Employee Conditional Offer of Employment
- Approval of Public Works Director to attend Qualified MS4 Stormwater Inspector Training

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

April 11, 2019	7:00 PM	Planning Commission Regular Meeting
April 16, 2019	7:30 PM	Recreation Board Regular Meeting
April 17, 2019	7:00 PM	Board of Supervisors Regular Meeting

April 13, 2019	9AM – 12N	Electronics Collection (Waste Management Grand Central Landfill Office 910 Pennsylvania Ave Pen Argyl)
April 27, 2019	9AM – 12N	Electronics Collection (City of Easton Recycling Center 500 Bushkill Dr Easton)
August 23, 2019	5PM -10PM	Community Days – Tuskes Park
August 24, 2019	3PM -11PM	Community Days – Tuskes Park

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BOARD MEETING

AGENDA

April 17, 2019

Workshop – 6:30 p.m. – Joint Boards

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – April 3, 2019
- Bills
- March 2019 Financial and Treasurer’s Reports

PRESENTATION – MAHER DUESSEL – 2018 FINANCIAL AUDIT

SUPERVISORS COMMENTS

- Authorize Solicitor to prepare Ordinance to add Open Space Preservation Tax to General Election Ballot
- Nazareth Area Multi Municipal Comprehensive Plan

TOWNSHIP ENGINEER

- Engineer’s Project Status Report

TOWNSHIP SOLICITOR

ADMINISTRATION

- HOME Program Update
- PennDot Approval for Nazareth Area Intermediate School to install signs
- Northampton County Historic Cultural Assets Plan – Regional Community Workshops
- Nazareth COG Call Log – 1st Quarter 2019
- Open Space Preservation Meeting – Lower Nazareth Elementary School – May 2nd – 6:30pm
- Official Map of Moore Township – Proposed Amendment
- Approval for HomeTown Press to publish the 2019 Fall and 2020 Spring Newsletter
- Approval to conduct study & approve cost for Gun Club Rd from 35MPH to 25MPH

APPROVAL OF DEPARTMENT REPORTS

- Zoning
- Police
- Public Works

PLANNING & ZONING

PUBLIC WORKS

- Approval for Internet at the Friedenstahl Garage
- Approval of Quote from Whitehall Turf Equipment for Zero Turn Mowers

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

- Approval to hire 2 part time officers to fill vacant positions

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

- Next Meeting – April 26th – 12:00n

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

May 1, 2019	7:00 PM	Board of Supervisors Regular Meeting
May 9, 2019	7:00 PM	Planning Commission Regular Meeting
May 21, 2019	7:30 PM	Recreation Board Regular Meeting

April 27, 2019	9AM – 12N	Electronics Collection (City of Easton Recycling Center 500 Bushkill Dr Easton)
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August 23, 2019	5PM -10PM	Community Days – Tuskes Park
August 24, 2019	3PM -11PM	Community Days – Tuskes Park

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BOARD MEETING

AGENDA

May 1, 2019

Executive Session – 6:15 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – April 3, 2019 and April 17, 2019
- Bills

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- Engineer’s Project Status Report

TOWNSHIP SOLICITOR

- Approval to advertise Ordinance No. 182 Open Space Referendum – General Election

ADMINISTRATION

- PA House Bill 349 – Approve preparation of a Resolution
- NC Historical and Cultural Assets Plan Workshop Update
- 2020 Census Complete Count Committee Meeting – May 22, 2019 8:30 am
- Lehigh Valley Greenways – May 3rd Legislative Breakfast
- Lehigh Valley General Assembly – April 30th Agenda - List of Upcoming Programs & Events
- NAZCOG Animal Control – One Day Clinic
- 2019 1st Quarter Nationwide Police Pension Report - available for review
- 2019 1st Quarter Univest Police Pension Report – available for review
- DCNR Grant Agreement Amendment Update
- LSA Grant Commitment Letter & Contract Update
- 2017 904 Recycling Performance Grant

PLANNING & ZONING

PUBLIC WORKS

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

May 9, 2019	7:00 PM	Planning Commission Regular Meeting
May 15, 2019	7:00 PM	Board of Supervisors Regular Meeting
May 21, 2019	7:30 PM	Recreation Board Regular Meeting

May 4, 2019	9AM – 12PM	Electronics Collection (<i>Bethlehem 345 Illicks Mill Rd</i>)
May 11, 2019	9AM – 12PM	Mobile Shredding (<i>Bangor Municipal Office 197 Pennsylvania Ave, Bangor</i>)
May 18, 2019	8:30 AM – 2:00PM	Household Hazardous Waste (<i>NCC 3835 Green Pond Rd</i>)
August 23, 2019	5PM -10PM	Community Days – Tuskes Park
August 24, 2019	3PM -11PM	Community Days – Tuskes Park

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BOARD MEETING

AGENDA

May 15, 2019

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – May 1, 2019
- Bills
- April 2019 Financial and Treasurer’s Reports

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- Heritage Village Phase 2 Request #2 Reduction in Letter of Credit

TOWNSHIP SOLICITOR

ADMINISTRATION

- Nazareth COG – ACO 1st Quarter - Correction
- PA House Bill 349 Resolution

APPROVAL OF DEPARTMENT REPORTS

- Fire (Feb, Mar, Apr)
- Police
- Public Works
- Zoning

PLANNING & ZONING

- Accept Stephen Bacak’s Resignation Letter from the Planning Commission
- Fields at Trio Farms Phase 7 Discussion

PUBLIC WORKS

- Approval to Purchase Trailer

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

May 21, 2019	7:30 PM	Recreation Board Regular Meeting
June 5, 2019	7:00 PM	Board of Supervisors Regular Meeting
June 13, 2019	7:00 PM	Planning Commission Regular Meeting

May 18, 2019	8:30 AM – 2:00PM	Household Hazardous Waste (<i>NCC 3835 Green Pond Rd</i>)
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August 23, 2019	5PM -10PM	Community Days – Tuskes Park
August 24, 2019	3PM -11PM	Community Days – Tuskes Park

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BOARD MEETING

AGENDA

June 5, 2019

EXECUTIVE SESSION – 6:15 P.M.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – May 15, 2019
- Bills

PRESENTATION FROM EWAN MOORE

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- Scour Repair at Penn Dixie Road Bridge – Change Order No.1/Payment Application No. 1
- Engineer’s Project Status Report

TOWNSHIP SOLICITOR

- Approval of the Open Space Referendum Ordinance No. 182

ADMINISTRATION

- Approval to Form and Advertise for a Census 2020 Committee
- Planning Commission Vacancy

PLANNING & ZONING

- Accept Vigourouz/Keller Plan
- Northampton County Forensic Center
 - Approve Waiver Request SALDO 425.16 – Traffic Study and Trip Generation
 - Conditional Final Plan Approval conditioned on KCE Letter dated May 6, 2019 and Final Documents Submitted

PLANNING & ZONING CONTINUED

- Heritage Village Phase 3 & 4
 - Approve Waiver Request SALDO 733.613 – Minimum separation distance between driveway and a street intersection.
 - Conditional Final Plan Approval of Phase 3 & 4 conditioned on KCE letter dated May 6, 2019 including no building permit issued until bridge completed and Final Documents Submitted.
 - Approve Plan Change Phase 2 driveway be full time access with Phase 1 driveway to be gated after the garden.

PUBLIC WORKS

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

- Approval to Decommission 2005 Ford Explorer
- Approval to purchase 2 Laptops

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

June 13, 2019	7:00 PM	Planning Commission Regular Meeting
June 18, 2019	7:30 PM	Recreation Board Regular Meeting
June 19, 2019	7:00 PM	Board of Supervisors Regular Meeting

August 23, 2019	5PM -10PM	Community Days – Tuskes Park
August 24, 2019	3PM -11PM	Community Days – Tuskes Park

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AGENDA

BOARD MEETING

June 19, 2019

7:00pm

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – June 5, 2019
- Bills
- May 2019 Financial and Treasurer’s Reports

PRESENTATION – FAIR DISTRICTS PA – RESOLUTION NO. 19-11

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- Heritage Village Phase 3 & 4
 - Approve Plan Change Phase 2 driveway be full time access with Phase 1 driveway to be gated after the garden.

TOWNSHIP SOLICITOR

ADMINISTRATION

- Approval to advertise Request for Proposals (RFP) for consulting services for Recreation, Parks and Open Space Master Plan
- Conditional approval to advertise bid specifications for the Tuskes Park Electrical Project once received

APPROVAL OF DEPARTMENT REPORTS

- Fire
- Police
- Public Works
- Zoning

PLANNING & ZONING

PUBLIC WORKS

- Royal Security Quotes for cameras at Tuskes Park
- Royal Security Quotes for cameras at Daniels Garage

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

- McDonald All Star Classic Football Game

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

July 3, 2019	7:00 PM	Board of Supervisors Regular Meeting - CANCELLED
July 11, 2019	7:00 PM	Planning Commission Regular Meeting
July 16, 2019	7:30 PM	Recreation Board Regular Meeting

August 23, 2019	5PM -10PM	Community Days – Tuskes Park
August 24, 2019	3PM -11PM	Community Days – Tuskes Park

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UPPER NAZARETH TOWNSHIP - NORTHAMPTON COUNTY
100 NEWPORT AVENUE
NAZARETH, PA 18064
610-759-5341 (T) 610-759-4430 (F)**

AGENDA

EXECUTIVE SESSION 6:00 P.M.

BOARD MEETING

July 17, 2019

7:00pm

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – June 19, 2019
- Bills
- June 2019 Financial and Treasurer’s Reports

SUPERVISORS COMMENTS

- Gun Club Road Improvements - Overall Basic Design
- Amendment to Heritage Village Phase 1 & 2 Land Development Plan – Opening up Unity Dr.

TOWNSHIP ENGINEER

TOWNSHIP SOLICITOR

ADMINISTRATION

- Pollution Reduction Plan Advertisement – Home News
- Deadline for Fall Newsletter – August 12, 2019
- Pibbles Paws Safe Haven Microchip & Shot Clinic – 8/17/19 - 2pm – 4pm – Bath Municipal Bldg

APPROVAL OF DEPARTMENT REPORTS

- Fire
- Police
- Public Works
- Zoning

PLANNING & ZONING

- Appointment to Planning Commission

PUBLIC WORKS

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

- Benefit Walk for Kristi Williams - August 25, 2019 @ 12:30 p.m.
- Approval of the Police SOP
- Resignation of Police Officer

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

FIRE DEPARTMENT

- Fire Dept. Parking lot being coated and re-lined – Approval to park trucks behind our building

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

August 7, 2019	7:00 PM	Board of Supervisors Regular Meeting
August 8, 2019	7:00 PM	Planning Commission Regular Meeting
August 20, 2019	7:30 PM	Recreation Board Regular Meeting

August 23, 2019	5PM -10PM	Community Days – Tuskes Park
August 24, 2019	3PM -11PM	Community Days – Tuskes Park

**BOARD OF SUPERVISORS
UPPER NAZARETH TOWNSHIP - NORTHAMPTON COUNTY
100 NEWPORT AVENUE
NAZARETH, PA 18064
610-759-5341 (T) 610-759-4430 (F)**

AGENDA

EXECUTIVE SESSION 6:00 P.M.

BOARD MEETING

August 21, 2019

7:00pm

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – July 17, 2019
- Bills
- July 2019 Financial and Treasurer’s Reports

POLLUTION REDUCTION PLAN - PRESENTATION

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

- Penn Dixie Road Bridge Project – Final Payment
- Heritage Village Phase 2 Letter of Credit Reduction Request #3
- Engineer’s Project Status Report
- Approval to Award the Tuskes Park Electric Project to Wind Gap Electric Inc.
- Appoint a Structural Engineer for review and inspections of the Heritage Village Bridge

TOWNSHIP SOLICITOR

TOWNSHIP MANAGER/ADMINISTRATION

- 2019 2nd Quarter Nationwide Police Pension Report - available for review
- 2019 2nd Quarter Girard Police Pension Report – available for review
- Future LV: The Regional Plan – available for review – deadline 9/23/19
- NCATO Annual Convention – September 26, 2019 3:00 pm – 8:00 pm
- Approval of Arro’s Proposal for the UNT Recreation, Parks and Open Space Master Plan

TOWNSHIP MANAGER/ADMINISTRATION continued

- Approval of Maher Duessel Financial Audit Proposal for 2019, 2020 and 2021
- Approval of Maher Duessel Real Estate Audit Proposal for 2019, 2020, and 2021
- Approval of the Treatment Release Form – Spotted Lantern Fly Cooperative Eradication Program

PLANNING & ZONING

- Approval of Tanzosh Preliminary/Final Minor Subdivision conditioned on KCE's review letter dated August 1, 2019

PUBLIC WORKS

RECREATION

- Approval for UNFD to serve alcohol at Tuskes Park for Community Days
- Approval for Tuskes Park to remain open past dusk for Community Days
- Approval of a Designated Smoking Area for Community Days

PUBLIC SAFETY

POLICE DEPARTMENT

- Approval for solicitor to Amend Ordinance # 178

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

FIRE DEPARTMENT

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

September 4, 2019	7:00 PM	Board of Supervisors Regular Meeting
September 12, 2019	7:00 PM	Planning Commission Regular Meeting
September 17, 2019	7:30 PM	Recreation Board Regular Meeting
August 23, 2019	5PM -10PM	Community Days – Tuskes Park
August 24, 2019	3PM -11PM	Community Days – Tuskes Park

**BOARD OF SUPERVISORS
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100 NEWPORT AVENUE
NAZARETH, PA 18064
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AGENDA

BOARD MEETING

September 4, 2019

7:00 pm

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – August 21, 2019
- Bills

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

TOWNSHIP SOLICITOR

TOWNSHIP MANAGER/ADMINISTRATION

- Approval of MKSD Architects Proposal for Architectural Services for renovations to Municipal Building
- 2020 Police Pension MMO
- 2020 Non-Uniform Pension MMO
- Approval of the 2020 Census Committee
- Approval of the Recreation Parks and Open Space Master Plan Group Study Committee

PLANNING & ZONING

- Approval of Resolution No. 19-11 - Tanzosh Preliminary/Final Minor Subdivision conditioned on KCE's review letter dated August 1, 2019

PUBLIC WORKS

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

- Accept Resignation letter of Police Officer

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

FIRE DEPARTMENT

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

September 12, 2019	7:00 PM	Planning Commission Regular Meeting
September 17, 2019	7:30 PM	Recreation Board Regular Meeting
September 18, 2019	7:00 PM	Board of Supervisors Regular Meeting
September 14, 2019	9 am – 12n	Electronic Recycling Event (<i>Easton Recycling Center 500 Bushkill Dr</i>)
September 21, 2019	9 am – 12 n	Electronic Recycling Event (<i>Forks Twp Public Works Facility 100 Newlins Rd East</i>)
September 28, 2019	9 am – 12n	Shred Event (<i>Weona Park 1086 Blue Valley Dr. Pen Argyl</i>)

**BOARD OF SUPERVISORS
UPPER NAZARETH TOWNSHIP - NORTHAMPTON COUNTY
100 NEWPORT AVENUE NAZARETH, PA 18064
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AGENDA

Executive Session – 6:30 p.m.

BOARD MEETING

September 18, 2019

7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – September 4, 2019
- Bills
- August 2019 Financial and Treasurer’s Reports

SUPERVISORS COMMENTS

- Project Tadmor – 3363 Gun Club Road – Extension Request
- BSA Citizenship in the Community Stream Cleanup Proposal

TOWNSHIP ENGINEER

- Engineer’s Project Status Report

TOWNSHIP SOLICITOR

- Eagles Landing – Phase 3C – Release from 18 Month Maintenance Period – Extension Request

TOWNSHIP MANAGER/ADMINISTRATION

- Approve Trick or Treat Night - Thursday, October 31, 2019
- Update to the Recreation Parks and Open Space Master Plan Group Study Committee

APPROVAL OF DEPARTMENT REPORTS

- Fire (July & August)
- Police (July & August)
- Public Works (July & August)

APPROVAL OF DEPARTMENT REPORTS CONTINUED

- Zoning (July & August)

PLANNING & ZONING

- Heritage Village Phase 3 & 4 Final Land Development Plan
 - Waiver Request – SALDO 733.613 – Minimum separation distance between a driveway and a street intersection as per Hanover Engineers August 22, 2019 letter
 - Approval of Resolution No. 19-12 - Heritage Village Phase 3 & 4 Final Land Development Plan conditioned on KCE's review letter dated September 9, 2019

PUBLIC WORKS

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

- Halloween Party

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

FIRE DEPARTMENT

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

October 2, 2019	7:00 PM	Board of Supervisors Regular Meeting
October 10, 2019	7:00 PM	Planning Commission Regular Meeting
October 15, 2019	7:30 PM	Recreation Board Regular Meeting
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September 21, 2019	9 am – 12 n	Electronic Recycling Event (<i>Forks Twp Public Works Facility 100 Newlins Rd East</i>)
September 28, 2019	9 am – 12 n	Shred Event (<i>Weona Park 1086 Blue Valley Dr. Pen Argyl</i>)
October 5, 2019	9 am – 12 n	Electronics Recycling Event (<i>Northampton Community Center 1601 Laubach Ave. Northampton</i>)

**BOARD OF SUPERVISORS
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**AGENDA
Executive Session – 6:45 p.m.**

BOARD MEETING October 16, 2019 7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – September 18, 2019
- Bills
- September 2019 Financial and Treasurer’s Reports

SUPERVISORS COMMENTS

- Polling location changed to Nazareth Area Middle School, 94 Friedenstahl Ave.

TOWNSHIP ENGINEER

- Heritage Village Phase 2 Letter of Credit Reduction No. 4
- Approval of NC Forensic Center Preliminary/Final Land Development Plan

TOWNSHIP SOLICITOR

- Approval of NC Forensic Center Land Development Improvements Agreement
- Approval of Heritage Village Phases 3 & 4 Indemnification Agreement

TOWNSHIP MANAGER/ADMINISTRATION

- Approve Resolution 19-13 – Disposition of Records
- Accept Resignation letter of Athena Gross - Representative to the Nazareth Library Board effective January 1, 2020.
- Open Space/Ballot Referendum/Educational Seminars
- Approval of Employee Appreciation Holiday Lunch – December 13, 2019 (1pm to 3pm)
- Northampton County Proposed 2020 Budget - Available for Review

APPROVAL OF DEPARTMENT REPORTS

- Police
- Public Works
- Zoning

PLANNING & ZONING

PUBLIC WORKS

- Purchase of Lifiable Work Platform

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

- Approval for Chief Cope to attend POLEX Management Class
- Purchase of new Police Vehicle

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

FIRE DEPARTMENT

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

November 6, 2019	7:00 PM	Board of Supervisors Regular Meeting
November 14, 2019	7:00 PM	Planning Commission Regular Meeting
November 16, 2019	7:30 PM	Recreation Board Regular Meeting

October 22, 2019	6:30 pm - ?	Public Meeting – Open Space/Ballot Referendum
October 23, 2019	2:00 pm - ?	Public Meeting – Open Space/Ballot Referendum
October 31, 2019	4:30 pm – 8:00 pm	Police Department – Halloween Party
October 31, 2019	6:00 pm – 8:00 pm	Trick or Treat

**BOARD OF SUPERVISORS
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**AGENDA
Executive Session – 6:30 p.m.**

BOARD MEETING November 6, 2019 7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – October 16, 2019
- Bills

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

TOWNSHIP SOLICITOR

- Approval to Advertise Resolution Appointing CPA Firm to Conduct 2019 Audit

TOWNSHIP MANAGER/ADMINISTRATION

- Approval to Advertise Recreation, Road Improvement, Liquid Fuels and General Fund Budgets
- Approval and Authorization to advertise the 2020 Re-Organization, BOS, PC and ZHB Meeting Dates
- Approval 2020 Holiday Schedule
- Update to the Recreation Parks and Open Space Master Plan Group Study Committee
- 2019 2nd Quarter Nationwide Police Pension Report - available for review
- 2019 2nd Quarter Girard Police Pension Report – available for review
- Pibbles and Paws 2020 Program

PLANNING & ZONING

PUBLIC WORKS

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

FIRE DEPARTMENT

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

November 14, 2019	7:00 PM	Planning Commission Regular Meeting
November 16, 2019	7:30 PM	Recreation Board Regular Meeting
November 20, 2019	7:00 PM	Board of Supervisors Regular Meeting

**BOARD OF SUPERVISORS
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**AGENDA
Executive Session – 6:00 p.m.**

BOARD MEETING November 20, 2019 7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – November 6, 2019
- Bills
- October 2019 Financial and Treasurer’s Reports

SUPERVISORS COMMENTS

TOWNSHIP ENGINEER

TOWNSHIP SOLICITOR

- Authorization to Advertise Ordinance No. 183 - Additional EIT for Open Space .25% (once final certification received from County)

TOWNSHIP MANAGER/ADMINISTRATION

- Real Estate Tax & Penalty Exoneration

APPROVAL OF DEPARTMENT REPORTS

- Fire (September and October)
- Police
- Public Works
- Zoning

PLANNING & ZONING

- Schoeneberger Minor Subdivision Extension Request Letter

PUBLIC WORKS

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

FIRE DEPARTMENT

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

December 4, 2019	7:00 PM	Board of Supervisors Regular Meeting
December 12, 2019	7:00 PM	Planning Commission Regular Meeting
December 17, 2019	7:30 PM	Recreation Board Regular Meeting

**BOARD OF SUPERVISORS
UPPER NAZARETH TOWNSHIP - NORTHAMPTON COUNTY
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AGENDA

BOARD MEETING

December 4, 2019

7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – November 20, 2019
- Bills

SUPERVISORS

TOWNSHIP ENGINEER

- Tuskes Park Electric Project – Wind Gap Electric – Payment Application No. 1- Final
- Eagles Landing Phase 3C End of Maintenance Request
- Engineer’s Project Status Report

TOWNSHIP SOLICITOR

TOWNSHIP MANAGER/ADMINISTRATION

- PA American Water - Application for Private Fire Hydrant – Heritage Village
- Approval for Keystone Collections mailing for Open Space EIT

PLANNING & ZONING

PUBLIC WORKS

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

FIRE DEPARTMENT

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

December 12, 2019	7:00 PM	Planning Commission Regular Meeting
December 17, 2019	7:30 PM	Recreation Board Regular Meeting
December 18, 2019	7:00 PM	Board of Supervisors Regular Meeting
January 6, 2020	7:00 PM	BOS – Reorganization Meeting
January 7, 2020	7:00 PM	Auditors – Reorganization Meeting

**BOARD OF SUPERVISORS
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AGENDA

BOARD MEETING

December 18, 2019

7:00 p.m.

OPENING

- Pledge of Allegiance
- Roll Call

COURTESY OF THE FLOOR (Anyone wishing to address the Board must sign in.)

APPROVALS

- Agenda
- Minutes –Regular Meeting – December 4, 2019
- Bills
- November 2019 Financial and Treasurer’s Reports

SUPERVISORS

- Resolution No. 19-14: Approval of the 2020 General Fund Budget
- Resolution No. 19-15: 2020 Real Estate Tax Rate
- Resolution No. 19-16: Act 511 Taxes
- Approval of the 2020 Liquid Fuels Budget
- Approval of the 2020 Recreation Budget

TOWNSHIP ENGINEER

TOWNSHIP SOLICITOR

- Approval of Ordinance No. 183 – Imposing an Additional 0.25% EIT for Open Space Funding

TOWNSHIP MANAGER/ADMINISTRATION

- 2019 Year End Book Closing for Payables – 12/30/19, Receivables – 12/31/19

APPROVAL OF DEPARTMENT REPORTS

- Fire
- Police
- Public Works
- Zoning

PLANNING & ZONING

- Project Tadmor – 3363 Gun Club Road – Extension Request – February 28, 2020

PUBLIC WORKS

RECREATION

PUBLIC SAFETY

POLICE DEPARTMENT

- Police Vehicle

EMERGENCY MANAGEMENT

SAFETY COMMITTEE

FIRE DEPARTMENT

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

UPCOMING MEETING DATES & EVENTS

January 6, 2020	7:00 PM	BOS – Reorganization Meeting
January 7, 2020	7:00 PM	Auditors – Reorganization Meeting
January 9, 2020	7:00 PM	Planning Commission Regular Meeting
January 14, 2020	7:30 PM	Recreation Board Regular Meeting
January 15, 2020	7:00 PM	Board of Supervisors Regular Meeting
