

MINUTES JULY 1, 2020
UPPER NAZARETH TOWNSHIP BOARD OF SUPERVISORS

Meeting called to order at 7:00 p.m. by Chairman Mike Rinker.

Pledge of Allegiance

Board members present were: Mike Rinker, Rob Disbrow, Scott Sylvainus, Donna Hirst and Kristin Mullen.

Also present were Township Solicitor, Gary Asteak, Township Engineer, Sean Dooley, and Treasurer, Betty Parrish. Township Manager Lisa Klem was absent.

COURTESY OF THE FLOOR

Nothing at this time.

APPROVALS

Mr. Rinker requested revising the agenda to set the fee of the alternate Zoning Hearing Board Solicitor as the same as the current Zoning Hearing Board Solicitor.

Motion was made by Mr. Rinker and seconded by Ms. Mullen to approve the revised agenda. Motion carried by all voting aye. (5-0)

Motion was made by Ms. Mullen and seconded by Mrs. Hirst to approve the meeting minutes of June 3, 2020. Motion carried by all voting aye. (5-0)

Motion was made by Mr. Sylvainus and seconded by Mr. Disbrow to approve payment of the bills. Motion carried by all voting aye. (5-0)

Motion was made by Mr. Sylvainus and seconded by Mr. Rinker to approve the May, 2020 Financial and Treasurer's Report. Motion carried by all voting aye. (5-0)

SUPERVISORS' COMMENTS

Mr. Rinker announced an Executive Session was held on June 17, 2020, for possible litigation.

TOWNSHIP ENGINEER

Mr. Dooley stated Eagles Landing Phase 3C has come to the end of their 18-month maintenance period and would like to close out this project. Mr. Dooley said there is one outstanding item which is the recording of the post-construction stormwater management plan. Mr. Dooley recommended approving Eagles Landing Phase 3C release from 18-month maintenance period and return the balance of the escrow funds and cash posted in lieu of letter of credit when the Post-Construction Stormwater Management Plan is recorded and all final bills are paid.

Motion was made by Ms. Mullen and seconded by Mr. Disbrow to approve releasing Eagles Landing Phase 3C from the 18-month maintenance period and return the balance of the escrow funds

and cash posted in lieu of letter of credit when the Post-Construction Stormwater Management Plan is recorded and all final bills are paid. Motion carried by all voting aye. (5-0)

TOWNSHIP SOLICITOR

Nothing at this time.

TOWNSHIP MANAGER/ADMINISTRATION

Mrs. Parrish requested approval of the Signal Service Contract Renewal.

Motion was made by Mr. Rinker and seconded by Ms. Mullen to approve the Signal Service Contract Renewal. Motion carried by all voting aye. (5-0)

Motion was made by Mr. Rinker and seconded by Mr. Disbrow to set the fee for the alternate Zoning Hearing Board Solicitor as the same as the current Zoning Hearing Board Solicitor. Motion carried by all voting aye. (5-0)

PUBLIC WORKS

Mr. Shupe asked for approval for a pay increase for Andrew Rinaldo to \$19.21 as he has completed the 90 probationary period.

Motion was made by Mr. Sylvainus and seconded by Mrs. Hirst to approve a pay increase for Andrew Rinaldo to \$19.21 per hour. Motion carried by all voting aye. (5-0)

Mr. Shupe requested conditional approval to hire Joshua Stevens as a seasonal employee at a rate of \$11.00 per hour.

Motion was made by Mr. Rinker and seconded by Mrs. Hirst to approve conditional offer of employment to Joshua Stevens as a seasonal employee at a rate of \$11.00 per hour. Motion carried by all voting aye. (5-0)

Mr. Shupe requested conditional approval to hire Scott Weirbach as a part-time employee to replace Joe Brown at a rate of \$16.95 per hour.

Motion was made by Mr. Disbrow and seconded by Ms. Mullen to approval conditional offer of part-time employment to Scott Weirbach at a rate of \$16.95 per hour. Motion carried by all voting aye. (5-0)

POLICE DEPARTMENT

Police Chief Cope requested conditional approval to re-hire Colin Keiser as a part-time police officer.

Motion was made by Mr. Sylvainus and seconded by Mrs. Hirst to approve conditional offer of part-time employment to Colin Keiser as a part-time police officer. Motion carried by all voting aye. (5-0)

PLANNING & ZONING

Mr. Dooley requested approval of Resolution 20-16 Schoeneberger Minor Subdivision based on conditions documented in Keystone Consulting Engineer's letter dated June 18, 2020.

Motion was made by Mr. Disbrow and seconded by Ms. Mullen to approve Resolution No. 20-16 Schoeneberger Minor Subdivision based on conditions documented in Keystone Consulting Engineer's letter dated June 18, 2020. Motion carried by all voting aye. (5-0)

Mr. Rinker proposed accepting JVI, LLC's grant of an extension to review Project Tadmor until August 5, 2020.

Motion was made by Mrs. Hirst and seconded by Ms. Mullen to accept JVI, LLC's grant of extension to review Project Tadmor until August 5, 2020. Motion carried by all voting aye. (5-0)

RECREATION

Discussion took place regarding the opening of the Township fields and pavilions. Mr. Shupe requested setting a tentative date of August 1, 2020, as extensive works has been done at the park including of replanting grass. This will allow the grass to take hold before the fields open. Mrs. Parrish stated the pavilions would need to be cleaned after each use. The Board consensus was to postpone opening the fields until August 1, 2020, and requested quotes to clean pavilions after each use and abide by the Governor's order in place at that time. The cost of cleaning the pavilions would be added to the pavilion rental fee.

Mr. Rinker announced the Community Days has been cancelled for 2020. Mr. Rinker requested a restricted account be opened for the sole purpose of depositing funds solicited for the purpose of hosting Community Days. All direct and indirect costs relating to Community Days, including public works payroll and police payroll, would be distributed from that fund.

Motion was made Mrs. Hirst and seconded by Ms. Mullen to approve opening a restricted account for the sole purpose of depositing funds solicited for the purpose of hosting Community Days where all direct and indirect costs relating to Community Days, including public works payroll and police payroll, would be distributed from. Motion carried by all voting aye. (5-0)

Mr. Rinker requested approval to move the balance of funds raised in 2019 for Community Days totaling \$2,393.19 as start up to open the Community Days account.

Motion was made by Mrs. Hirst and seconded by Ms. Mullen to approve depositing \$2,393.19 as start up to open the Community Days account. Motion carried by all voting aye. (5-0)

EMERGENCY MANAGEMENT

Mr. Rinker reported PPE equipment is continuing to be stockpiled and distributed.

Mr. Rinker stated Emergency Management responded to a fire at the Nazareth Intermediate School on Tatamy Rd. The fire was caused by an ice maker. The fire went up the wall and smoke filled the building. Professional cleaning crews were at the school on July 1, 2020, to clean the building.

SAFETY COMMITTEE

Nothing at this time

FIRE DEPARTMENT

Nothing at this time.

OLD BUSINESS

Nothing at this time.

NEW BUSINESS

Nothing at this time.

ADJOURNMENT

Motion was made by Mr. Disbrow and seconded by Mrs. Hirst to adjourn at 7:21 p.m. Motion carried by all voting aye. (5-0)

Respectfully submitted,

*Betty Parrish
Recording Secretary*