

MINUTES OCTOBER 21, 2020
UPPER NAZARETH TOWNSHIP BOARD OF SUPERVISORS

Meeting called to order at 7:00 p.m. by Chairman Mike Rinker. The meeting was conducted in a Hybrid format, with the Board, Attorney, Engineer and Staff physically present. All others participated virtually.

Pledge of Allegiance

Board members present were: Mike Rinker, Scott Sylvainus, Robert Disbrow, Donna Hirst and Kristin Mullen.

Also present were for Township Solicitor, Steve Mills, Township Engineer, Sean Dooley, Township Manager, Lisa Klem and Treasurer, Betty Parrish.

COURTESEY OF THE FLOOR

Nothing at this time.

APPROVALS

Motion was made by Mrs. Hirst and seconded by Mr. Disbrow to approve the agenda. Motion carried by all voting aye. (5-0)

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to approve the meeting minutes of September 16, 2020. Motion carried by all voting aye. (5-0)

Motion was made by Mr. Sylvainus and seconded by Ms. Mullen to approve payment of the bills. Motion carried by all voting aye. (5-0)

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to approve the September, 2020 Financial and Treasurer's Report. Motion carried by all voting aye. (5-0)

SUPERVISORS' COMMENTS

The Board announced there will be a Trick-or-Treat stop at the Firehouse on October 31, 2020 from 6:00 pm to 8:00 pm with no lingering.

TOWNSHIP ENGINEER

Mr. Dooley asked for approval of MorningStar Heritage Villages Phase 2 request for Letter of Credit Reduction No. 8 in the amount of \$144,000.00 from \$705,310.88 to \$561,310.88.

Motion was made by Mr. Rinker and seconded by Mr. Sylvainus to approve Heritage Village Phase 2 Request No. 8 Letter of Credit Reduction in the Amount of \$144,000.00 from \$705,310.88 to \$561,310.88. Motion carried by all voting aye. (5-0)

Mr. Dooley asked for approval of MorningStar Heritage Villages Phases 3 and 4 request for Letter of Credit Reduction No. 2 in the amount of \$810,345.13 from 1,872,217.08 to \$1,061,871.95.

Motion was made by Mr. Sylvainus and seconded by Ms. Mullen to approve Heritage Village Phases 3 and 4 Request No. 2 Letter of Credit Reduction in the amount of \$810,345.13 from \$1,872,217.08 to \$1,061,871.95. Motion carried by all voting aye. (5-0)

Mr. Dooley stated Phil Malitch of Hanover Engineering submitted a request to modify Heritage Village Plan to limit extent of curbing at three entrance driveways on W. Beil Ave. Having consulted with Township staff regarding the requested change, Mr. Dooley recommends granting this request.

Motion was made by Mr. Sylvainus and seconded by Mr. Disbrow to approve Heritage Village curb change request at the three driveway entrances onto W. Beil Ave. Motion carried by all voting aye. (5-0)

Mr. Dooley stated the Engineer's Status Report is included in their packets.

TOWNSHIP SOLICITOR

Nothing at this time.

TOWNSHIP MANAGER/ADMINISTRATION

Mrs. Klem requested approval to advertise the 2021 General and Liquid Fuels fund budgets.

Motion was made by Mr. Disbrow and seconded by Mrs. Hirst to approve advertising the 2021 General and Liquid Fuels fund budgets. Motion carried by all voting aye. (5-0)

Mrs. Klem requested approval of Resolution No. 20-22, 2021 Upper Nazareth Township Fee Schedule.

Motion was made by Mr. Rinker and seconded by Mrs. Hirst to approve Resolution No. 20-22, 2021 Upper Nazareth Township Fee Schedule. Motion carried by all voting aye. (5-0)

APPROVAL OF DEPARTMENT REPORTS

Motion was made by Ms. Mullen and seconded by Mrs. Hirst to approve the Fire (August and September 2020), and the September 2020 Police, Public Works and Zoning reports as submitted. Motion carried by all voting aye. (5-0)

PUBLIC WORKS

Mr. Shupe has been working with Mrs. Klem on preparing a submission for the Northampton County Local Share Grant for the purchase of additional paving equipment. Mr. Shupe requested approval of Resolution No. 20-21, Northampton County Local Share Grant. Mrs. Klem asked the Board to commit to including a 10% match in this grant submission.

Motion was made by Mrs. Hirst and seconded by Mrs. Mullen to approve Resolution No. 20-21, Northampton County Local Share Grant submission with a 10% match. Motion carried by all voting aye. (5-0)

POLICE DEPARTMENT

Police Chief Cope commented about a webinar and Federal and State police reforms that the Police Department must implement. Police Chief Cope stated having an accredited department will address most of the reforms. The Board requested more information on this process. Chief Cope will request an outside concern to make a presentation to the Board at the next meeting on what accreditation would entail.

RECREATION

Nothing at this time.

PLANNING & ZONING

Motion was made by Mr. Sylvainus and seconded by Mr. Rinker to accept the resignation of Wilhelmina Donnelly from the Planning Commission. Motion carried by all voting aye. (5-0)

The Board of Supervisors wishes to thank Mrs. Donnelly for her service to the Township and the Upper Nazareth Township community.

Motion was made by Mr. Sylvainus and seconded by Mr. Disbrow to appoint Kelly-Jo Smith to the Planning Commission with the term expiring 12/31/2020. Motion carried by all voting aye. (5-0)

EMERGENCY MANAGEMENT

Nothing at this time.

SAFETY COMMITTEE

Nothing at this time

FIRE DEPARTMENT

Nothing at this time.

OLD BUSINESS

Nothing at this time.

NEW BUSINESS

The Board of Supervisors authorized Mrs. Klem to do an RFP for engineering services.

ADJOURNMENT

Motion was made by Mr. Disbrow and seconded Mrs. Hirst by to adjourn at 7:43 p.m.
Motion carried by all voting aye. (5-0)

Respectfully submitted,

Betty Parrish
Recording Secretary