

MINUTES FEBRUARY 3, 2021
UPPER NAZARETH TOWNSHIP BOARD OF SUPERVISORS

Meeting called to order at 7:00 p.m. by Chairman Mike Rinker. The meeting was conducted in a virtual format.

Pledge of Allegiance

Board members present were: Mike Rinker, Robert Disbrow, Scott Sylvainus, Donna Hirst, and Kristin Mullen.

Also present were Township Manager, Lisa Klem, Township Solicitor, Gary Asteak, Township Engineer, Sean Dooley, and Treasurer, Betty Parrish.

COURTESEY OF THE FLOOR

Township resident Becky Bartlett thanked the Public Works Department for the good job they did on the roads during the snowstorm.

Ms. Bartlett asked about the Open Space Committee and asked if they had met recently. Mrs. Klem responded the Open Space Committee was formed to prepare the Park, Rec and Open Space Plan that was just recently completed and in the process of being approved by DCNR. Mrs. Klem stated once the plan is approved another committee will need to be formed for the purpose of putting the plan into operation.

Ms. Bartlett commented that she is opposed to any money being spent for the collection of the Library Tax.

APPROVALS

Motion was made by Mr. Rinker and seconded by Mr. Disbrow to approve the agenda. Motion carried by all voting aye. (5-0)

Motion was made by Mr. Disbrow and seconded by Ms. Mullen to approve the minutes of the January 20, 2021 meeting. Motion carried by all voting aye. (5-0)

Motion was made by Ms. Mullen and seconded by Mr. Disbrow to approve payment of the bills. Motion carried by all voting aye. (5-0)

SUPERVISORS' COMMENTS

Mr. Rinker announced an Executive Session was held prior to the meeting for personnel reasons.

Mr. Disbrow and Mr. Sylvainus thanked the Public Works Department for working very long hours during the snowstorm keeping the roads open.

Mr. Sylvainus is also opposed to additional fees for the tax collector to collect the Library Tax.

TOWNSHIP ENGINEER

Mr. Dooley stated the draft PRP permit has been submitted for approval and the permit will be issued within 30 days.

TOWNSHIP SOLICITOR

Attorney Asteak informed the Board of the status of the 4 separate lawsuits that were filed by Jason Mohap. The 1st lawsuit has been dismissed. The 2nd is pending. The 3rd lawsuit was recently dismissed by Judge Daley and the 4th was filed on January 15, 2021 raising the same issues that Judge Daley dismissed.

TOWNSHIP MANAGER/ADMINISTRATION

Mrs. Klem requested adoption of Resolution No. 21-05 Open Space Plan.

Motion was made by Mrs. Hirst and seconded by Mr. Sylvainus to adopt Resolution No. 21-05 Open Space Plan. Motion carried by all voting aye. (5-0)

Mrs. Klem requested adoption of Resolution No. 21-06 Compensation of the Tax Collector for the collection of Special Library Tax.

Motion was made by Mr. Disbrow and seconded by Mrs. Hirst to adopt Resolution No. 21-06 Compensation of the Tax Collector for the collection of the Special Library Tax. Motion carried by a vote of 3-2 with Mr. Sylvainus and Ms. Mullen opposed.

Mrs. Klem requested adoption of Resolution 21-07 Establishing Discount and Penalty Rates for Collection of the Special Library Tax.

Motion was made by Mr. Rinker and seconded by Mr. Disbrow to adopt Resolution No. 21-07 establishing discount and penalty rates for collection of the Special Library Tax. Motion carried by all voting aye. (5-0)

Mrs. Klem requested adoption of Resolution No. 21-08 establishing the compensation of the Tax Collector for the Tax Collector term beginning in 2022.

Motion was made by Mr. Disbrow and seconded by Mrs. Hirst to adopt Resolution No. 21-08 setting compensation of Tax Collector for the term beginning 2022. Motion carried by a vote of 3-2 with Mr. Sylvainus and Ms. Mullen opposed.

PLANNING & ZONING

Mr. Rinker stated the County received a temporary permit for the Forensic Center which should be corrected to reflect the address as 300 Gracedale Ave. not 100 Gracedale Ave.

PUBLIC WORKS

Mr. Shupe asked the Board of Supervisors to accept the resignation of Craig Hoffman from the Public Works Department.

Motion was made by Mr. Disbrow and seconded by Mrs. Hirst to accept the resignation of Public Works Department employee Craig Hoffman. Motion carried by all voting aye.

RECREATION

Requests have been coming into the Township to see if the fields are going to be open for the Spring playing season. Mr. Rinker responded all would depend on the Governor's orders. Discussion took place as to the pros and cons of opening the fields and proper protocols. Mr. Disbrow requested Ms. Klem ask PSATS for their opinion and to reach out to Bushkill and Lower Nazareth Townships to find out what they are doing with their fields. Attorney Asteak stated we need to follow the guidelines set forth by the Department of Health and Safety.

Mr. Rinker asked if anything was happening with Community Days. Mr. Disbrow responded he would work with Mrs. Klem to get invites out for a virtual meeting to gather more information as to proceeding.

POLICE DEPARTMENT

Nothing at this time.

EMERGENCY MANAGEMENT

Nothing at this time.

SAFETY COMMITTEE

Safety Committee will look to March for a meeting.

FIRE DEPARTMENT

Nothing at this time.

OLD BUSINESS

Nothing at this time.

NEW BUSINESS

Nothing at this time.

ADJOURNMENT

Motion was made by Mr. Disbrow and seconded by Ms. Mullen to adjourn at 7:26 p.m.
Motion carried by all voting aye. (5-0)

Respectfully submitted,

Betty Parrish
Recording Secretary