

MINUTES SEPTEMBER 1, 2021
UPPER NAZARETH TOWNSHIP BOARD OF SUPERVISORS

Meeting called to order at 7:00 p.m. by Vice-Chairman Robert Disbrow. The meeting was live streamed for anyone wishing to hear.

Pledge of Allegiance

Board members present were: Robert Disbrow, Scott Sylvainus, and Kristin Mullen. Donna Hirst participated virtually. Mike Rinker was absent.

Also present were: for the Township Solicitor, Steve Mills, Township Engineer, Sean Dooley, and Treasurer, Betty Parrish. Manager, Lisa Klem participated virtually.

COURTESEY OF THE FLOOR

Nothing at this time.

APPROVALS

Motion was made by Ms. Mullen and seconded by Mr. Sylvainus to approve the agenda. Motion carried by all voting aye. (4-0)

Motion was made by Mr. Sylvainus and seconded by Mr. Disbrow to approve the minutes of the August 4, 2021 meeting. Motion carried by all voting aye. (4-0)

Motion was made by Mr. Sylvainus and seconded by Ms. Mullen to approve payment of the bills. Motion carried by all voting aye. (4-0)

Motion was made by Mr. Sylvainus and seconded by Ms. Mullen to approve the July, 2021 Financial and Treasurer's Report. Motion carried by all voting aye. (4-0)

SUPERVISORS' COMMENTS

Ms. Mullen announced the Environmental Advisory Committee will be meeting on September 20, 2021 at 6:30 pm at the Township Municipal Building.

TOWNSHIP ENGINEER

Nothing at this time.

TOWNSHIP SOLICITOR

Approval of the Pre-Recording Indemnification Agreement for Tadmor 2 was tabled pending review of final language.

Attorney Mills requested approval of the agreement with Norfolk Southern Railway Company. Mr. Dooley explained the agreement is relative to Tadmor 2 rebuilding the railroad crossing. This type of

agreement has been done in other municipalities. The agreement allows Norfolk Southern to give us an estimate of engineering costs for completion of the work. The developer has posted escrow covering the estimated costs.

Motion was made by Mr. Sylvainus and seconded by Mr. Disbrow to authorize execution of the agreement with Norfolk Southern Railway Company. Motion carried by a vote of 3-1 with Ms. Mullen opposed.

Attorney Mills requested approval of Resolution No. 21-14 authorizing Lower Nazareth Township to consider incorporation of Parcel #K7-17-18 into their Agricultural Security Area.

Motion was made by Ms. Mullen and seconded by Mrs. Hirst to approve Resolution No. 21-14 authorizing Lower Nazareth Township to consider incorporation of Parcel #K7-17-18 into their Agricultural Security Area. Motion carried by all voting aye. (4-0)

Attorney Mills requested approval to advertise Ordinance No. 186 Prohibiting Owners from Allowing Livestock to Run at-large. Ms. Mullen requested amending the ordinance to include Llamas and Alpacas.

Motion was made by Ms. Mullen and seconded by Mr. Sylvainus to approve advertising Ordinance No. 186 prohibiting owners from allowing livestock to run at-large and to include Llamas and Alpacas in the ordinance. Motion carried by all voting aye. (4-0)

TOWNSHIP MANAGER/ADMINISTRATION

Mrs. Klem announced the 2021 2nd quarter Nationwide and Girard Police Pension reports are available for review.

Mrs. Klem asked the Board if they wanted to open the conference room to outside organizations for meetings, as we have had some inquiries. Mrs. Hirst expressed opposition, stating Northampton County has one of the highest COVID rates in the state. The Board decided to table opening the conference room to outside organization and review periodically.

Mrs. Klem requested approval to advertise 2022 Budget Meeting Workshops. Mrs. Parrish suggested amending the agenda to include MS4 Workshops in that advertisement.

Motion was made by Ms. Mullen and seconded by Mr. Disbrow to amend the agenda to include the advertisement of MS4 Workshops with the 2022 Budget Workshops. Motion carried by all voting aye. (4-0)

Motion was made by Mrs. Hirst and seconded by Mr. Sylvainus to approve advertising the 2022 Budget Meeting Workshops and MS4 Workshops. Motion carried by all voting aye. (4-0)

Mr. Klem requested approval of the 2022 Police Pension MMO and the 2022 Non-Uniform Pension MMO which need to be included in the 2022 Budget.

Motion was made by Mr. Sylvainus and seconded by Mr. Disbrow to approve the 2022 Police Pension MMO. Motion carried by all voting aye. (4-0)

Motion was made by Ms. Mullen and seconded by Mrs. Hirst to approve the 2022 Non-Uniform Pension MMO. Motion carried by all voting aye. (4-0)

APPROVAL OF DEPARTMENT REPORTS

Motion was made by Mr. Disbrow and seconded by Mr. Sylvainus to approve the July, 2021 Fire, Police, and Zoning reports and the June and July 2021 Public Works reports. Motion carried by all voting aye. (4-0)

PLANNING & ZONING

Nothing at this time.

PUBLIC WORKS

Nothing at this time.

MS4

Mr. Dooley stated after DEP completed their MS4 inspection, a meeting with staff and Mike Schallock took place. As the Township is in year 1 of the Pollution Reduction Plan, discussion took place as to what could be done by June of 2022 to meet the objective of the PRP. The following items needing approval by the Board is the outcome of this meeting.

Mr. Dooley requested approval for KCE to perform Pathogen Testing beginning mid-September, ending April 2022 in time for annual reporting.

Motion was made by Mr. Sylvainus and seconded by Ms. Mullen to approve KCE performing Pathogen Testing. Motion carried by all voting aye.

Mr. Dooley requested approval for KCE to perform survey, design and permitting for Basin-1 retrofit (Farmview) beginning mid-October 2021, ending May 2022. This is one objective of the PRP of completing one project per year.

Motion was made by Mrs. Hirst and seconded by Ms. Mullen to approve KCE performing survey, design and permitting for Basin-1 (Farmview). Motion carried by all voting aye. (4-0)

Mr. Dooley requested approval for KCE to address PA-DEP deficiencies outlined in their Inspection Report with the anticipation of getting this work completed within 6 to 8 months.

Motion was made by Mr. Disbrow and seconded by Mr. Sylvainus to approve KCE addressing PA-DEP Inspection Report deficiencies. Motion carried by all voting aye. (4-0)

Mr. Dooley would like to hold two workshops pertaining to the MS4 Program. One workshop would address the administrative aspect of the program and the second workshop would address revising the ordinance to comply with the DEP requirements, such as making sure development stormwater is compatible with our program and setting forth enforcement of the ordinance.

RECREATION

Mr. Disbrow thanked the Public Works Department and the Administrative Staff for all their work prior to, during, and after Community Days 2021. Mr. Disbrow thanked the Police Department for their participation at Community Days and commented on the outstanding feedback received from the Community for their presence. Mr. Disbrow also thanked the Fire Department for helping with the set up and clean up. Mr. Disbrow went on to thank the Community Days Committee for putting the event together.

Mr. Sylvainus stated the Recreation Board met recently and he would forward the minutes to the office.

POLICE DEPARTMENT

Police Chief Cope requested approval for the conditional offer of employment to 2 part-time officers.

Motion was made by Ms. Mullen and seconded by Mr. Sylvainus to approve the conditional offer of employment to 2 part-time officers. Motion carried by all voting aye. (4-0)

Police Chief Cope informed the Board the Schoeneck Ave. traffic study has been completed with the average speed of 38 MPH. The present speed limit is 35 MPH. Police Chief Cope suggested lowering the speed limit to 25 MPH from the Bushkill Township line to the intersection of Route 191 and Schoeneck Ave. and then continuing from the Route 191 Intersection on Friedenstahl Ave. to the 5th St. intersection where the 25 MPH speed limit begins continuing to Tatamy Rd. Mr. Dooley stated he would prepare a report supporting the reduction in the speed limit. This will be place on the agenda for the next meeting.

EMERGENCY MANAGEMENT

Nothing at this time.

SAFETY COMMITTEE

Nothing at this time.

FIRE DEPARTMENT

Nothing at this time.

OLD BUSINESS

Nothing at this time.

NEW BUSINESS

Nothing at this time.

ADJOURNMENT

Motion was made by Mr. Mullen and seconded by Mr. Sylvainus to adjourn at 7:43 p.m.
Motion carried by all voting aye. (4-0)

Respectfully submitted,

Betty Parrish
Recording Secretary