

MINUTES DECEMBER 15, 2021
UPPER NAZARETH TOWNSHIP BOARD OF SUPERVISORS

Meeting called to order at 7:00 p.m. by Chairman Mike Rinker. The meeting was live streamed for anyone wishing to hear.

Pledge of Allegiance

Board members present were: Mike Rinker, Robert Disbrow, Scott Sylvainus, Donna Hirst, and Kristin Mullen.

Also present were Township Solicitor, Gary Asteak, Township Engineer, Sean Dooley, Manager, Lisa Klem, and Treasurer, Betty Parrish.

COURTESEY OF THE FLOOR

Township resident Becky Bartlett inquired as to what was happening with the Faust Quiet Title suit as it was required the residents of the Farmview area be served via Certified Mail and she has not received anything. Attorney Asteak will make inquiry into this matter.

Township resident Joanne Messenlehner asked about the speed limit signs on Schoeneck Ave. Mr. Shupe stated the current signs were removed for placement of the new signs with the reduced speed limit.

AWARDS AND RECOGNITIONS – POLICE

Police Chief William Cope presented a Unit Citation to Sergeant Mark Herman, Officers Brian Kiselewsky, Cory Fluck, David Gentile, Kundan Dave, and Christine Trauger for their quick response to the recent bomb scare at the Nazareth versus Allentown Central Catholic high school football game.

Police Chief Cope presented a Letter of Commendation to Detective Ben Rizzotto for working with the FBI and quickly resolving the bomb scare case.

APPROVALS

Motion was made by Ms. Mullen and seconded Mr. Disbrow by to approve the agenda. Motion carried by all voting aye. (5-0)

Motion was made by Mr. Sylvainus and seconded by Ms. Mullen to approve the minutes of the November 17, 2021, meeting. Motion carried by all voting aye. (5-0)

Motion was made by Mr. Sylvainus and seconded by Mr. Disbrow to approve payment of the bills. Motion carried by all voting aye. (5-0)

Motion was made by Mr. Rinker and seconded by Mrs. Hirst to approve the November, 2021, Financial and Treasurer's Report. Motion carried by all voting aye. (5-0)

SUPERVISORS' COMMENTS

Mr. Rinker announced an Executive Session was held prior to the meeting for personnel reasons.

TOWNSHIP ENGINEER

Mr. Dooley thanked the Board for the opportunity to provide engineering services to Upper Nazareth Township and wished everyone a happy holiday season.

TOWNSHIP SOLICITOR

Attorney Asteak stated Ordinance 187 establishing speed limit on Schoeneck Ave. from the municipal boundary with Bushkill Township to East Lawn Road and Friedenstahl Ave. from East Lawn Road to 5th St. at 25 miles per hour and providing penalties for violation thereof, has been duly advertised in the Express Times November 25, 2021, and is ready for adoption.

Motion to was made by Mrs. Hirst and seconded by Ms. Mullen to adopt Ordinance 187 establishing speed limit on Schoeneck Ave. from the municipal boundary with Bushkill Township to Route 191 and on Friedenstahl Ave. from Route 191 to 5th St. at 25 miles per hour. Motion carried by all voting aye. (5-0)

Attorney Asteak informed the Board the Zoning Hearing Board has issued their opinion with regard to Project Tadmor. Mr. Sylvainus asked what the findings were by the Zoning Hearing Board. Attorney Asteak responded the Zoning Hearing Board agreed with the Zoning Officer's determination that the proposed use on the property was a warehouse as defined in the Upper Nazareth Township Ordinances.

Attorney Asteak recognized Mrs. Hirst for her years of service to Upper Nazareth Township and the countless hours Mrs. Hirst has spent working on Township business.

Attorney Asteak wished everyone Happy Holidays.

TOWNSHIP MANAGER/ADMINISTRATION

Mrs. Klem requested approval of Resolution No. 21-19 establishing the 2022 Fee Schedule.

Motion was made by Ms. Mullen and seconded by Mr. Disbrow to approve Resolution No. 21-19 establishing the Upper Nazareth Township 2022 Fee Schedule. Motion carried by all voting aye. (5-0)

Mrs. Klem requested approval of the Township Manager Employment Agreement from January 1, 2022 through December 31, 2023.

Motion was made by Mr. Disbrow and seconded by Mrs. Hirst to approve the Township Manager Employment Agreement commencing January 1, 2022 and ending on December 31, 2023. Motion carried by all voting aye. (5-0)

Mrs. Klem asked for a motion to close the payables and receivables on December 29, 2021.

Motion was made by Mr. Disbrow and seconded by Mrs. Hirst to approve year end book closing on December 29, 2021. Motion carried by all voting aye. (5-0)

Mrs. Klem wished everyone a Happy Holiday.

APPROVAL OF DEPARTMENT REPORTS

Motion was made by Mr. Disbrow and seconded by Mrs. Hirst to approve the November, 2021 Fire, Police, and Zoning reports. Motion carried by all voting aye. (5-0)

PLANNING & ZONING

Mr. Rinker asked what could be done about the blighted property at the corner of Schoeneck Ave. and Route 191 as the siding is falling off and it has been vacant for many years. Attorney Asteak referred this to the Zoning Officer.

PUBLIC WORKS

Mr. Shupe asked the Board to accept the resignation of Mark Manieri.

Motion was made by Ms. Mullen and seconded by Mr. Sylvainus to accept the resignation of Mark Manieri. Motion carried by all voting aye. (5-0)

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Nothing at this time.

RECREATION

Motion was made by Mr. Sylvainus and seconded by Mr. Disbrow to appoint Kristin Mullen to the Recreation Board with a term to expire December 31, 2022. Motion carried by all voting aye. (5-0)

POLICE DEPARTMENT

Police Chief Cope asked what the Board wanted to do with the decommissioned police car #541.

Motion was made by Mr. Sylvainus and seconded by Ms. Mullen to donate the decommissioned police car #541 to the fire department for training purposes. Motion carried by all voting aye. (5-0)

EMERGENCY MANAGEMENT

Nothing at this time.

SAFETY COMMITTEE

Nothing at this time.

FIRE DEPARTMENT

Nothing at this time.

OLD BUSINESS

Nothing at this time.

NEW BUSINESS

Mr. Rinker thanked Mrs. Hirst for her blood, sweat, and tears during her tenure as a Supervisor.

ADJOURNMENT

Motion was made by Mr. Disbrow and seconded by Mrs. Hirst to adjourn at 7:30 p.m.
Motion carried by all voting aye. (5-0)

Respectfully submitted,

*Betty Parrish
Recording Secretary*